

**SHS 2018-2021 QUESTIONNAIRE
REVIEW – REPORT ON
OUTCOME OF CONSULTATION**



SHS 2018-2021 QUESTIONNAIRE REVIEW – REPORT ON OUTCOME OF CONSULTATION

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Executive Summary

- The purpose of the Scottish Household Survey (SHS) 2018-2021 questionnaire review was to undertake a wide consultation on the content of the SHS questionnaire. This is so that the SHS continues to deliver high quality evidence on key policy priorities.
- 65 organisations responded to the consultation, alongside 20 analysts who work in the Scottish Government. Lead analysts took into account the views of stakeholders before making question bids to the SHS team.
- Despite some suggested question deletions from stakeholders and lead analysts, the SHS team received bids for interview time that greatly exceeded the available interview time. Therefore, some difficult decisions had to be taken by the SHS team and the SHS steering group.
- As a result of the questionnaire review, the SHS will include new topics on:
 - Social context/community empowerment to reflect national and local level evaluation needs of the Community Empowerment Act;
 - Informal volunteering in the community;
 - An improved and expanded set of questions to better measure household income (by capturing the income of all adults in the household), and benefits, including capturing benefits administered at Scotland level. It is hoped, that in the medium term, this will lead to the ability to publish SHS local authority (LA) level income estimates. Similarly, the Scottish Government will also investigate whether it is possible to develop robust SHS LA level child poverty estimates;
 - Childcare to monitor parents' patterns of use, expenditure and satisfaction with early learning and childcare;
 - Trust in and other views on central government.
- A number of questions have been dropped, or moved to a biennial basis, in order to make room for the new topics above. This has been achieved without dropping any broad topic areas outright, but rather slimming them down to focus on the key issues of interest. Areas which have experienced such changes include: cultural participation in childhood (deleted); many Scottish House Condition Survey (SHCS) repairs questions (deleted, key issues covered in physical survey); convenience of local services (deleted); play questions (deleted); recycling and waste questions (deleted); and some neighbourhood and crime questions (changed to biennial); greenspace use and satisfaction (changed to biennial), to name the main changes.
- The resting for two years of two lengthy Scottish Survey Core Questions (SSCQ) on mental wellbeing (SWEMWBS) and police confidence, whilst making local government satisfaction with services questions SSCQ (already in the SHS) for 2018 and 2019, has also contributed to making space available for new SHS questions.
- A light touch questionnaire review will take place prior to SHS 2020.

1. INTRODUCTION AND REVIEW PROCESS

Introduction and background to the questionnaire review

The SHS is the largest face to face population survey in Scotland, interviewing around 10,700 households every year. As the SHS 2017 consultation¹ showed, the survey provides a wide range of critical evidence to a large number of stakeholders. Some responses to the consultation also illustrated new topic areas which stakeholders felt that the SHS should cover.

The purpose of the questionnaire review was therefore to consult both within the Scottish Government and with a range of stakeholders in order to make sure that the SHS continues to deliver high quality evidence on key policy priorities going forward.

The objectives and scope of the questionnaire review were as follows:

1. The review should make space for new topics and questions of strong policy relevance and be able to respond to the needs of new users.
2. The review should seek to maintain valuable time series, particularly for the National Performance Framework and other performance monitoring frameworks (e.g. Child Poverty Measurement Frameworks, Local Government Benchmarking Framework).
3. Existing policy areas and users should work within their existing share of interview time. However, the review will strive to allow some flexibility for topic areas to expand/reduce their questions, based on strategic importance.
4. In order to help create space for new questions and keep a downward pressure on the costs of the survey, users should demonstrate where it is important that questions are included in the survey every year or asked of the full sample. Likewise, the review should clarify the importance of linking information to other topics covered by the survey.
5. The review should also canvas for any proposed SHS questions that have a strong enough justification to become Scottish Survey Core Questions (SSCQs).
6. The review will be open and transparent and a recommendation report will be circulated at the end of the process.
7. The review will be inclusive and all those who may have an interest in the questions will be alerted.

¹ <http://www.gov.scot/Topics/Statistics/16002/Consultation/2017Consultation>

8. The review should incorporate the Scottish House Condition Survey (social survey questions and physical survey questions) and the Travel Diary (part of the social survey).

Consultation length and mode

The Scottish Government launched the SHS 2018-2021 Questionnaire Review in mid-January via the SHS website, with a closing date of 14th March 2017.²

The consultation was widely promoted in order to alert as many interested parties as possible. A combination of:

- direct emails to lead analysts and all known users of SHS data, including those who had responded to the SHS 2017 consultation ;
- issuing a ScotStat notice;
- placing information on the Scottish Household Survey website;
- 'tweeting' via the ScotStat Twitter account were used.

2122 individuals were contacted through SCOTSTAT and 88 organisations and/or individuals through Lead Analysts. 65 organisations responded to the consultation.

Stakeholders were asked to contact the relevant lead analyst for the topics that they were interested in, and to complete a separate proforma (Annex 1) with their response on specific topics. These proformas were then sent directly to lead analysts for review and shared with the SHS team.

Responses from stakeholders were also submitted via email in the form of exchanges with lead analysts.

The questionnaire review was structured as 'lead analyst led' as the lead analysts for the different topic areas (e.g. housing, sport) know the policy and stakeholder use of 'their' SHS (and SSCQ) questions best. In other words, stakeholders were asked to send in views on their topics of interest so that the lead analysts could weigh up, with their policy colleagues, the relative merit of different questions from policy and stakeholder interests.

Responses and respondents

65 organisations responded to the questionnaire review.³ The total number of responses from organisations was higher as a number of organisations responded across a number of different topics to different lead analysts.

² <http://www.gov.scot/Topics/Statistics/16002/News/Questionnairereview>

³ SCENE – Scottish Culture and Evidence Network group (SCENE) responded to the review collectively. SCENE comprises Creative Scotland, Museums and Galleries Scotland, Historic Environment Scotland, The Scottish Council on Archives, Scottish Libraries Information Council. Each organisation is counted separately.

Respondents were spread across the public sector, including local government, and the third sector, with a small number from academia.

The full list of organisations that responded to the questionnaire review are listed in Annex 2.

The number of lead analyst that responded to the consultation is provided in the section below.

Lead analyst role and decision making

Lead analysts were asked to review the responses they had received from stakeholders and to consider them with their policy colleagues when submitting their bids for interview space and questions. Lead analysts were then asked to submit their own proforma which summarised:

- (1) Questions they would like to stay in the SHS
- (2) Questions to be amended
- (3) Questions to be deleted
- (4) Proposed new questions for the SHS and/or SSCQ

Lead analysts summarised the views of the stakeholders that they had consulted with and then received representations from in section C of the proforma, including listing new questions that stakeholders wanted and that had been included in their bid, and listing new questions that stakeholders wanted but that had not been included in their bid. Reasons for acceptance or rejection of questions are also outlined.

This was in order to make the review and decision making process as transparent as possible.

The SHS team received 20 lead analyst proformas or bids. See Annex 3 for the full list of topic areas and lead analysts that responded to the questionnaire review.

All lead analyst proformas are published in a separate Annex to this report (Annex 3A – SG Lead Analyst Proformas), whilst full stakeholder responses have been made available in line with publication preferences (Annex 2A – External Proformas). A summary of lead analyst bids is provided in section 2 of the report below.

Assessment and decision making process

Assessment process for bids

All lead analyst bids, which incorporated an assessment of stakeholders views and bids, were carefully reviewed by the SHS team, before a set of recommendations on questions to

be included in SHS 2018 and SHS 2019 were submitted to a meeting of the SHS steering group for approval.⁴

All bids were scored using the criteria in Annex 4 which incorporated criteria such as: policy relevance; whether data is required at full or one third sample (full sample data is required to produce annual LA level data for all LAs, or to reach certain sub-groups such as parents of school age children, one third sample may suffice where only national level data is required); and whether similar data is available from another source. This was to check that all bids - including importantly bids for existing questions that were already in the survey - met a minimum threshold.⁵

When looking through bids which covered existing topic areas and questions, the two SHS team assessors also looked at how strong the justification was for annual questions, as moving questions to biennial would free up space for new questions, as well as the case for deleting any underutilised questions. A number of challenges were made back to lead analysts.

New bids for questions were also scored and scrutinised in a similar way, with a focus on whether analysts had a strong rationale for their new questions and for their frequency. It should be noted that nearly all analysts bid for their new questions to be annual. However, as can be seen from table 1 in chapter 2, the assessors challenged a number of these in order to meet the maximum available total *average* interview time. It was negotiated with lead analysts that biennial questions would suffice in many instances, and in one or two instances that the question was not included at all. These 'negotiations' formed the basis of the recommendations to the steering group in chapter 2 below.

Making sure that inserting new questions into the SHS will not exceed the maximum (average) available interview time was, and will continue to be, a challenge. A 'time tool' was utilised for this questionnaire review so that questions of different lengths (and therefore interview time) could be properly accounted for. Nevertheless, the time tool is not perfect as where actual time stamps are available for specific questions or groups of *existing* questions, these do not always match up. Therefore, an element of judgement has been made to make sure that the average time for the new questions minus time savings from the deleted and amended questions, as calculated by the time tool, does not exceed the actual interview time available.

⁴ The SHS steering group comprises of members of the Scottish Government, including the Chief Researcher and the Chief Statistician, and representatives of external members including the Improvement Service and the Local Area Research and Intelligence Association (LARIA).

⁵ For information, no bids scored lower than 72 out of 100 and therefore all bids were considered by the SHS team assessors.

2. OUTCOME OF THE QUESTIONNAIRE REVIEW

Summary of bids and recommendations to the steering group

This section of the report provides a summary of lead analyst bids made to the SHS team and subsequent recommendations to the steering group.

Table 1 below summarises the bids made to the SHS team from lead analysts (bids are listed in the section that they appear in the SHS questionnaire), together with the SHS team's recommendations to the SHS steering group.

The table incorporates bids for new questions, amendments to existing questions and deletions of questions. If topics and/or questions are not listed, this is because they are staying the same and will appear in the next SHS questionnaire (see Annex 5 for an overview of existing SHS topics and the link to the [SHS 2017 questionnaire](#)). The full question wording of all question changes can be found in Annex 6 Summary of SHS 2018 and 2019 Questionnaire Changes.

As all recommendations made to the steering group were accepted, reading table 1 and the bulleted section below is the best way of getting an overview of the changes that will be made to the SHS 2018 and 2019 questionnaires. For detail of lead analyst bids, see Annex 3A (table of contents or search for key words), whilst for full detail of all question changes including amendments and deletions, see Annex 6 which is searchable by topic.⁶

In summary, the SHS team recommended and the steering group accepted:

Questions to be added and/or changed in frequency or sample size

- Approval of six new questions to incorporate questions on **trust in (central) government** (currently Scottish Social Attitudes Survey (SSAS) questions) in SHS 2018 and 2019⁷, a priority for the First Minister. These will be annual questions, but asked only of two out of the twelve SHS streams.
- Approval of new questions on **social context/community empowerment** (a mix of annual and biennial full sample questions) which are a priority for the SG and local authorities given the need to track the implementation of the Community Empowerment Scotland (2015) Act. Questions which are a priority to disaggregate below LA level will be asked on an annual basis (so that two or three years' worth of data can be combined). These questions cover the following important aspects of social context and complement existing SHS questions in this area:

SOCIAL1 (isolation)	biennial even, full sample
SOCIAL2 (loneliness)	biennial even, full sample
SOCIAL3 (neighbourhood strengths)	annual, full sample

⁶ It should be noted that there may be some differences in the wording of the questions between the lead analysts original proformas, which were submitted in March/April, and the wording that appears in Annex 6. This is due to question development.

⁷ These six questions are only requested to appear in SHS 2018 and 2019 while alternative survey vehicles are explored. Only national level data is required and so these questions will only be asked of two streams to provide a minimum 1,200 sample size.

SOCIAL9 (voting Scotland)
SOCIAL10 (voting UK)
SOCIAL11 (voting Council)

biennial even, 1/3 sample
biennial even, 1/3 sample
biennial even, full sample

- Approval of an **improvement to the current set of volunteering questions to incorporate 'informal' volunteering**. Only one question is to be retained entirely unchanged (VOL7), other questions are to be deleted and new biennial questions inserted on 'informal' volunteering in order to complement the improved questions on formal volunteering. Informal volunteering is important to capture as evidence for the community engagement/empowerment agenda.
- Approval of an **expanded set of income questions** to try and capture the income of all adults within the household (annual full sample), as part of a wider future project to improve SHS income estimates and their utility⁸. It is estimated that 14% of households have three or more adults, whilst 20% of households contain two adults that are not married or in a partnership⁹. Improved SHS income estimates would benefit a number of important and high profile policy areas, including fuel poverty definitions and calculations. As well as exploring the publication of local authority income estimates from the SHS in due course¹⁰, the SG will also explore the development of child poverty figures from the SHS. As part of the current Child Poverty Bill, local authorities are being asked to monitor and report on child poverty in their area. Both of these projects will be medium term projects with estimates unlikely to appear before late 2019/early 2020 at the earliest
- In the same vein, approval of an expanded and amended set of **'income from benefits'** questions in order to (a) distinguish effectively between UK vs Scotland level administered benefits and (b) meet the needs of social security policy colleagues to develop effective evidence based policy based on the characteristics and experiences of benefit recipients.
- Approval of the **expansion of the sample size of the existing two material deprivation questions** (to full sample) in order to provide robust data for LAs to monitor child poverty (the current one third sample size, even when combined over 3 years, is too small for many LAs given that these questions are only asked of parents with children). Approval of 15 annual **childcare questions to monitor parents' patterns of use, expenditure and satisfaction with early learning and childcare (ELC)** over time as the Government and local authorities implement an expansion of the number of hours of free childcare to all 3 and 4 year olds, and eligible 2 year olds by 2020.
- Approval of an **amended bid from culture to cover an expansion to the annual NPF questions** and to cover **interests in non-engagement in culture and the benefits of cultural participation for those that do participate** (biennial basis). The **culture lead analyst removed many biennial questions on cultural participation in childhood** that were due to appear in SHS 2019, but asked for inclusion of a number of new annual questions. The SHS team recommended that these new questions appeared on a biennial basis as: (a) estimates of reasons for

⁸ At the moment the SHS only captures the income of the highest income householder (HIH) and their spouse or partner. The new questions would aim to capture the income of all adults within the household where there are two partnered adults, plus at least one other adult, or where there are 2 or more unrelated adults in the household. The quality of the data obtained will be carefully reviewed before inclusion beyond SHS 2019.

⁹ Both statistics are based on SHS, 2014-2016 data.

¹⁰ Given the current limitations in the SHS income data, the SHS does not publish, nor make available, income estimates by Local Authority. Instead, income data is used as an analytical or context variable only.

non-engagement with culture, and perceived benefits of cultural participation, are very unlikely to change on a year to year basis; (b) there was no spare 5 minutes of interview space for these questions in SHS 2018 without deleting priority questions and/refusing other new bids completely (the space culture created by deleting existing questions was only in SHS 2019); (c) culture already has one of the largest time footprints in the SHS.

- The **SHCS fuel poverty questions** (which are matched to those in the physical survey – see Annex 6) will be extended to a fifth stream (from the current four streams) in order to expand the sample for the physical survey and increase the likelihood of meeting the physical survey national and LA targets.
- **Housing** – inclusion of a new question in the **housing aspirations** suite to measure what size of home people would most like to live in (to measure appetite for larger or smaller accommodation including **downsizing**); and amendments to questions about landlord to cover both landlords and letting agencies.

Questions to be deleted or reduced in frequency or sample size

- Approval of the deletion of over 20 biennial questions on cultural and/or sports participation in childhood (see above)
- Approval of the deletion of two time intensive biennial questions on the **convenience of local services** (e.g. banks, post offices) and the use of such surveys on the basis that as (a) analysis of these questions is not published nor undertaken (b) no stakeholder asked for them to be retained (c) the question is out of date given the ability to access many of these services online, and the move to more flexible opening hours (e.g. some GP surgeries).
- The SG's Analytical Leadership Group (ALG)¹¹ and the SHS steering group have agreed that time intensive SSCQ **mental wellbeing (SWEMWBS) and confidence in the police questions in SHS 2018 and SHS 2019 will be 'rested' and asked annually in their source surveys rather than the SSCQ**, meaning that they will come out of the SHS, in order to make way for **local government satisfaction questions (variant of RF10D and F) to become SSCQ for two years**. As all of these questions were already in the SHS, this change represents a significant interview time saving. It should be noted that there is a commitment in principle to rotate SWEMWBS and police confidence questions back into the SSCQ, and therefore the SHS, in two years' time, i.e. to include them in SHS 2020 and/or 2021, as well as the other two Scottish Government population surveys (The Scottish Crime and Justice Survey (SCJS), and the Scottish Health Survey (SHeS)). SWEMWBS will continue to be asked in SHeS every year and Integrated Joint Board level data will be available every four years, whilst police confidence questions will continue to be asked in the SCJS every year.
- **Recycling and food waste recycling** questions to be deleted on the basis that they are available from another source.
- **Play** questions (use of play facilities, perceptions of safety of different child play spaces, biennial questions) to be deleted on the basis that the questions on childcare were of a higher priority.

¹¹ The Scottish Government's Analytical Leadership Group (ALG) comprises of the Chief Researcher and Chief Statistician and the heads of all Analytical Service Divisions (ASD) within the Scottish Government, plus the unit head of Local Government ASD.

- **Reasons for not using the internet** to be deleted and replaced with a question on what would incentive these respondents to go online.
- A large section of **Scottish House Condition Survey (SHCS) questions on repairs to properties** given that many of the questions to be deleted are covered in the SHCS physical survey and analysis of these social survey repairs questions is not currently published.
- **Housing and adaptations to housing questions** – removal of question on tenure of previous accommodation in SHCS stream¹², and category of former landlord in SHCS stream, and of one third sample questions on the type of help those who are disabled or have health problems require at home, and what help would make most difference to the quality of their life, on the basis that these questions are not used by the Scottish Government.
- Two **greenspace questions** (how satisfied are you with nearest greenspace, how often do you use nearest greenspace) to be made biennial odd year questions (i.e. to be asked in 2019) on the basis that the data does not change much year on year.
- Three **neighbourhood questions on fear of crime and views on whether neighbourhood has improved or not over the last 3 years** (AREA1, RA4AC, RA4AD) to be made biennial odd year questions (i.e. to be asked in 2019) on the basis that the Scottish Crime and Justice (SJCS) survey can provide national level estimates of RA4AC and RA4AD (fear of crime questions) every year, and police division estimates every second year. LA level estimates will continue to be available every second year from the SHS. Similar to these variables, AREA1 does not show large changes from year to year so is also suitable for asking on a biennial basis.

¹² Note that a separate full sample question on previous tenure for those at their address for less than a year has been retained (RA509 and RA6).

Table 1 Summary of bids and recommendations to the steering group

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
Household Composition and Characteristics	1 amend - GENDER (FS annual)	Add in a third option of "in another way"	No	No	Accept – capturing people’s whose gender is ‘non-binary’ (i.e. not male or female) is strongly supported by stakeholders and and NRS are also looking at options to allow people to identify as non-binary in the next Census. Also to appear in random adult section.
HC Internet access	One new question – NET9 (one third annual)	NET9 asks respondents that do not use the internet, what would incentive them to go online.	DELETIONS - NET8 (one third annual) and various other amendments to questions which shorten interview time	DELETIONS - NET8-reasons for not using the internet	Accept all changes – strong rationale and have decreased footprint.
HC Recycling			DELETIONS - RECYCLING (one third biennial) WASTE1 (one third annual)	DELETIONS - RECYCLING WASTE1 – how do households recycle food waste	Accept all changes – question deletions
HE Young People in the Household	15new – ELC1 – ELC15 (FS annual)	ELC1-ELC15 ask about early learning and childcare for 2-4 yr olds	6 deletions – 6 PLAY1-6 (FS biennial)	Play of 6-12 year olds and use of play facilities, perceptions of	Accept bid given strong policy relevance of free early childcare for 2, 3 and 4 year olds, given commitment to expand, and the need to monitor parents’ patterns of use, expenditure and

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
				safety	satisfaction with ELC over time. Review for SHS 2022 when uptake and awareness of free childcare for eligible 2 year olds should be embedded (target date is 2020)– possible switch to biennial after that if data is not changing much year on year, but note that given small sample sizes for some LAs would lose ability to combine consecutive years' worth of data.
HH Household Income and Benefits – Income of other adults in the household beyond partner or spouse INCOME OF ALL ADULTS IN THE HOUSEHOLD	Around 10 new questions on earned income of other adults in the household (this may expand to cover investment income as well), plus questions on NS SEC and occupation asked of all adults	The SHS only captures the benefits of the highest income householder (HIH) and their spouse or partner – these questions aim to capture all income brought into HH. Expansion of NS SEC and occupation questions to all adults in households will improve imputation where values are missing and therefore achieve better overall income	None	None	Accept bid - one in five households contain three or more adults. At the moment the SHS is underestimating the income of the 20% of households which contain 3 or more adults (and those households where there are 2 or more non related adults). Improving the accuracy of, and in turn use of, SHS income estimates is important to the following high profile policy areas: (a) Child poverty – the current child poverty bill places a duty on LAs to monitor child poverty in their area. (b) Fuel poverty - underestimating the income of households will impact on estimates of the number and percentage of HHs. The quality of the data obtained will be carefully reviewed and questions only inserted in future

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
	through the HIH	estimates			years of the SHS if they are yielding data of sufficient quality which helps with the imputation of fuller and more accurate estimates of household income. Data requires to be collected through the highest income householder (HIH), otherwise survey costs would increase prohibitively if all adults in the HH were to be surveyed. However, the possibility of collecting data from the random adult (where this is not also the HIH) will be explored with the new contractor to try and improve overall data quality.
HH Household Income and Benefits - BENEFITS	18 new questions on benefits - HH56A1HIH to HH6A	Benefits questions which better capture (a) range of UK and Scottish benefits (b) the benefits of <u>all</u> adults in the households (i.e. multiple benefit units).	7 deletions	Benefit questions that are being replace by updated benefits questions	<p>Accept bid for benefits questions – these are important additions which will do the following:</p> <p>(a) distinguish between and capture benefits that will be controlled at Westminster vs Scotland level</p> <p>(b) capture the benefits of all adults in the households.</p> <p>It is important to try and capture benefits income of all household members for the high priority areas of:</p> <p>(i) Social security (by the end of the current parliamentary term control over 11 Social Security benefits will be devolved to the Scottish Parliament. This equates to around £2.8 billion of expenditure per annum. While we will have administrative data on some aspects of benefit</p>

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	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
					<p>recipients, data from the SHS would provide a far richer picture of the characteristics of recipients of Social Security in Scotland and will help develop effective evidence based policy for devolved benefits in Scotland.</p> <p>(ii) Fuel poverty –see reasons above.</p> <p>(iii) Child poverty –see reasons above.</p>
HI Household Finances including material deprivation	Request to add MATDEP1 and MATDEP2 to all streams (currently 1/3 annual)	Child material deprivation is of very strong policy interest to the SG and LAs. These questions are vital to supporting the Child Poverty (Scotland) Bill and the duty on LAs to report on child poverty.	No deletions at the moment but the lead analyst has proposed streamlining response options to questions - it may be possible to implement this for SHS 2018, once her analysis of the data is complete in the summer.		Accept. The Child Poverty Bill duty on LAs will require increased support from the SG to improve the accuracy and availability of LA data on child material deprivation. The SHS is the only survey that can provide this data. Currently, these questions are asked of households with dependent children (≈24%) in a one third sample, resulting in an 8% sample, or 800 households. Combining three years' worth of data (sample size 2,400) leads to sample sizes of only around 50 in some LAs, resulting in confidence intervals too wide to be useful.
HJ Mortgage and rent	1 New – RA7 1amend- HK5, so asked of	RA7- when you moved address did you move to join an existing family/household at	4 deletions – RA1A RA3, RA4, RA4B (Full annual)	Delete – RA1A how many year live in local area?, RA3, RA4, RA4B – whether previously	Accept. The random adult questions on previous tenure provides information on housing flow for adults and cannot identify entire household moves. New question that aims to identify entire household moves rather than changes to existing

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	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
	everyone in the 4 streams	that address, or did your household move into a property not already lived in by others? (FS)		rented this accommodation and who it is was rented from, when bought accommodation	household formations. Supported by Shelter.
SHCS main module of questions	Amend R6 to R8 Expand key SHCS fuel poverty income questions into fifth stream	Incorporate grants and loans from Home Energy Scotland into questions	Delete- R10- R17, R25 to R35, T15 T16 HT8A HT8B HT8D, PA3	Delete – 18 questions on repairs and maintenance, many of which are covered in the physical survey, delete two very small footprint questions on fine detail of property ownership and three questions on whether household has a heating service contract in place, plus PA3 on satisfaction with size of home	Accept. There is a strong rationale to delete the repairs questions as (a) many of the same topics are covered in the physical survey (b) these questions are not currently analysed or published and policy have indicated that they are ‘nice to have’ rather than essential. Amendments are minor and broadly time neutral, and expansion of key SHCS fuel poverty income questions into fifth stream is essential to achieving physical survey sample numbers and was included in the tender. Question on satisfaction with size of home (PA3) replaced with more useful new question ASP1B relating to aspirations and downsizing on size of home people would most like to live in.
Housing	6 new	Housing aspirations	Delete four	CC11 –	Accept – largely time neutral changes to various

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
<p>questions – waiting lists for social housing, housing aspirations, adaptations to housing for disability /health problems</p>	<p>questions added T25_2018. Existing questions have been split T25-27 and T31 into a A and B e.g. T25B etc. This created four new questions. question, plus several amendments.</p>	<p>– ASP1B size of home most like to live in (to measure appetite for larger or smaller accommodation including downsizing); Amendments to satisfaction with landlord questions to cover landlords and letting agents (T25, T26,T27 (split into A and B questions,),T31A) and minor amends to other housing aspiration questions (ASP2, ASP3, ASP5) and concern about moving due to housing costs (HK5-remove filter), and care or support</p>	<p>questions – CC11 and CC12, T69 and T70</p>	<p>disabled/health problems- type of help required at home CC12 – disabled/health problems - what help would make most difference to the quality of your life T69-tenure of previous accommodation, T70 category of former landlord</p>	<p>housing questions that policy and/or stakeholders would like changed.</p> <p>It should be noted that all of the housing aspirations were new questions in 2015. Pending review of 2016 and 2017 data, these questions could be candidates for biennial, rather than annual, inclusion as they are unlikely to change much year on year. Once we have sufficient trend data, we can confirm or refute this.</p>

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
		services question available in sheltered accommodation (ACCSUP2) – complete wording change			
RB – Neighbourhoods and Community Safety	2 minor amendments to RB4DN and CYB1	RB4DN – add in neighbours to question on community involvement and another option on cyber security question	3 variables to be made biennial odd year questions (will appear in SHS 2019)- AREA1 RA4AC RA4AD Deleted for two years POLCON	AREA1 -whether think neighbourhood has got better, worse or stayed the same RA4AC – how safe do you feel walking alone in your neighbourhood after dark RA4AD-how safe do you feel when you are alone in your home at night POLCON – police confidence	Whilst a few stakeholders mentioned using the variables to be made biennial, the SCJS can provide national level estimates of RA4AC and RA4AD (fear of crime questions) every year, and police division estimates every second year. LA level estimates will continue to be available every second year from the SHS. Similar to these variables, AREA1 does not show large changes from year to year so is also suitable for asking on a biennial basis. Police confidence question also deleted for two years – see SSCQ section above for rationale. Also minor changes to wording of options for questions on community involvement and cyber security.
RF-Greenspace and access to the outdoors	None	None	Move to biennial odd year – GREENSAT	Move to biennial – GREENSAT How satisfied are	Accept – question changes have been consulted on with stakeholders and accepted.

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
			GREENUSE	you with nearest greenspace GREENUSE how often do you use nearest greenspace	
RF – Satisfaction with and convenience of local services	1 new – LOCDEMOC 1 2 amends – RF10E and RF10F – remove social care/social work service from option	A question about people’s satisfaction with the process of local democracy	Yes – RF13B and RF13C - but note these questions were not ‘claimed’ by the lead analyst but were identified by JH	RF13B- How convenient do you find it to use a list of ten services (e.g. banks, post offices) during opening hours RF13C – how often do you use each of these ten services	Accept deletion of RF13B and RF13C as (a) analysis of these questions is not published nor undertaken (b) no stakeholder asked for them to be retained (c) the question is out of date given the ability to access many of these services online, and the move to more flexible opening hours from many GP surgeries. Although there has been a centralisation of some services (e.g. hospital outpatients) this is not enough to justify the retention of this question. Also accept deletion of social care/social work services from questions on use and satisfaction with local services, as recommended by the Improvement Service and LARIA who sit on the SHS steering group. The Care and Experience survey is a better source of national and LA level data. Reject bid for LOCDEMOC1 – it is a poorly specified question and there are better questions in a similar territory proposed under NEW-SOCIAL CONTEXT section below.

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
RF Volunteering -	Volunteering have asked for 3 new biennial questions on informal volunteering VOL_NEW1 VOL_NEW2 VOL_NEW3	Formal volunteering is important, but not the whole story. Hence need to capture informal volunteering	Seven volunteering questions are proposed to be amended. RF11A VOL1A VOL1B VOL3 (minor) VOL4 (very minor change proposed) VOL6 VOL9B	Two current volunteering questions are proposed to be deleted (VOL8B, VOL2) to make room for questions on 'informal' volunteering.	Accept changes. It is recommended that the current set of volunteering questions are overhauled. Current questions are said to be outdated and drop-down options are not clearly linked and aligned to current policy contexts / direction, outcomes and the National Performance Framework - particularly in the context of participation and measuring the 'strength of our communities and relationships' - to gain a fuller understanding of what is really happening in communities to inform policy development. Collecting information on both formal and informal volunteering will give a more complete picture.

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
RF - Culture	Two amendments, 8 new questions	Amend Cult3A and Cult4A – additions to NPF question options, new questions on non-engagement with culture, and benefits of cultural attendance and participation	Deleting 26 questions – existing non engagement questions and large number of questions on childhood participation in culture	See list in Annex 1 of report for list of variables deleted	<p>Accept amended bid - The culture lead analyst removed many <i>biennial</i> questions on cultural participation in childhood that were due to appear in SHS 2019, but asked for inclusion of a number of new <i>annual</i> questions. The SHS team is recommending that these new questions appear on a biennial basis as (a) estimates of reasons for non-engagement with culture, and perceived benefits of cultural participation, are very unlikely to change on a year to year basis (b) there is no spare 5 minutes of interview space for them in SHS 2018 without deleting other priority question (or making ten minutes of other priority questions biennial), (c) culture already has one of the largest time footprints in the SHS, even with its biennial questions.</p> <p>NB. The Cabinet Secretary for Culture would like questions on cultural participation in childhood reintroduced in five years' time.</p>
RF - Sport	None	None	None	None	<p>Accept – 2 Sport/physical activity variables in the SHS (SPRT3A and 3B) take around one minute and are heavily used by SG, LAs and other stakeholders such as Sport Scotland and appear in the Active Scotland Outcomes Framework.</p>

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
RF - Climate Change	None	None	None	None	Accept – 2 climate change questions (1 annual, 1 biennial) are used by policy to track attitudes to climate change and behaviours and have a small 1/3 rd sample footprint (18 secs even years, 44 secs odd years)
RG – Health and Disability (also HG Health and Disability)	1 amend- HF2A (FS annual)	HF2A – householders physical and mental health conditions - add communication impairment as an option	Deletions– SWMWBS	Mental wellbeing (also an SSCQ)	Accept - Health policy are happy for SWMWBS to be included in SHeS but to be dropped from the SHS, and dropping in SHS 2018 and 2019 has been approved by ALG. Two other areas – environment and culture – have expressed interest in retaining SMWBS as they have used it as an analytical variable <i>in the past</i> . There is a commitment in principle to reintroduce this in SHS 2020 and 2021 as both an SHS variable and SSCQ, but there is a question of who will pay for this question as health policy do not want to.
Household and random adult - Transport	23 questions proposed to be changed	There are 2 new transport questions PRIDE4_5_A CYCL1_A There are 5 high priority questions on aviation – to monitor proposed reduction in air departure tax –	13 questions to be deleted- 1. SHARE3 2. RE7 3. SHARE4 4. PRIDE1 5. PRIDE2 6. PRIDE3 7. PRIDE5 8.PRIDE4_5	SHARE3, SHARE4 – reasons for not car sharing are being deleted as there is very little year-on-year variation in this question and limited ability for policy intervention.	Accept as broadly time neutral over the two year period and acknowledge high priority questions on aviation required on an annual basis.

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
		<p>moving from biennial to annual</p> <p>FLY1 FLY2 FLY3 FLY4 FLY6</p> <p>There are 3 transport questions moving from annual to biennial:</p> <p>GPAWR2D (cycle hire scheme) RG6AN (Whether have a concessionary travel pass) RG6USE (how often do you use your pass)</p>	<p>9. CYCL1 10.RD8main 11.RD9main 12.re12main 13.COCAR</p>	<p>RE7 – cycling for pleasure is not used by policy colleagues, since the policy focus is on cycling as a means of transport. Park and ride questions are currently underutilised and so decided to only keep one question on park and ride. The main reason (RD8main, RE12main, RD9main) for not using public transport, not cycling, not using the bus add little information beyond what is already provided in the previous question. The results are not</p>	

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
				currently published. COCAR - unaware of anyone using this question and it is not published on either.	
New - trust in government questions	6 new questions – TRUSTSGIN T ETC.	Trust in Scottish Government and whether SG is good at listening to people’s views	n/a	n/a	Accept – questions on trust in government are a priority for FM. Unusual case as making use of two streams only. Will need two streams to give minimum required sample size of 1,200 (should give approx. 1,600). Will help balance out new use of stream 9 by SHCS fuel poverty questions. OCCSA will advise on need for questions beyond SHS 2019.
New – social context/ community empowerment	6 new questions	Annual - Neighbourhood strengths Biennial - Social contact/isolation Loneliness Political participation in Scottish Parliament elections (one third sample) Political participation	n/a	n/a	Accept - Approval of new bids to incorporate and social context /community empowerment questions (a mix of annual and biennial (even year) full sample questions) which are a priority for the SG and local authorities given the need to track the implementation of the Community Empowerment Scotland (2015) Act. Questions which are a priority to disaggregate below LA level will be asked on an annual basis (so that two or three years’ worth of data can be combined) and/or may become SSCQ. The original bid was for all of these new questions to be full sample annual questions, but given the very high time

Topic	Nature of new questions bid for(including any significant amendments to existing questions)		Any question deletions and/or move from annual to biennial questions		Recommendation to steering group and rationale
	Number of questions and variable names	Description of Question (s)	Number of questions and variable names	Description of Question(s)	
		in UK elections (one third sample) Political participation in local government elections			footprint the lead analysts content with some of the questions to be biennial on the basis that some measures are very unlikely to change on an annual basis (especially out with confidence intervals) as they are largely driven by cultural influences, rather than direct policy influences.

SSCQ review

A separate report on the SSCQ review will be published on the Scottish Government website. www.gov.scot/sscq

The local government satisfaction questions that will appear in SHeS and SCJS will be focused on the services included in the Local Government Benchmarking Framework, i.e. schools, social work, sports and leisure centres, libraries, parks, museums and galleries, refuse collection and street cleaning. The question itself will therefore be a 'merge' of two separate SHS questions which ask the same question of different services: RF10D and RF10F.

Given the demands on the SSCQ and the lack of space to across the three SG surveys to increase the overall size of the SSCQ, the SHS and Scottish Health Survey (SHeS) teams will seek to harmonise questions on discrimination and harassment and a few new social context questions (e.g. loneliness) in order to boost the sample size for these questions by 30% (from around 10,000 to 13,000 per annum and 23,000 biennially). Further information on this will be published in the final versions of the SHS and SHeS questionnaires at the end of 2017.

Scottish House Condition Survey (SHCS)

The SHCS is a key part of the SHS. In terms of the social survey, there have been some minor amendments to a few questions (see table 1 above, and/or search SHCS within Annex 6 for proposed question wording) and, as also outlined above, the removal of a section of building repairs questions.

There were a minimal number of comments received on the SHCS physical survey form. These were as follows:

Historic Environment Scotland	Retain questions on disrepair to pre-1919 buildings. Critical disrepair has been proposed as a new NPF indicator
Scottish Fire and Rescue Service	SHCS is the best source of data on smoke alarm ownership. Required information
Improvement service	Collect information on presence of smart meters (Better Homes division have also confirmed policy interest)

The first two elements of the physical survey will be retained, whilst the presence of a smart meter will be added to the physical survey.

Travel Diary

No comments were received relating to changing the travel diary, therefore it will be retained in its current form.

3. NEXT STEPS AND FUTURE QUESTIONNAIRE REVIEWS

Further refinement of SHS 2018 and SHS 2019 social survey questions

All new questions recommended for acceptance into the SHS will be further refined by the SHS team (if they have not been so already), the successful contractor and the relevant lead analysts. All new questions will have the option of being cognitively tested, subject to budget availability. Therefore, the question wording that is listed in Annex 6 may change before it is finalised, but the coverage of topics should not.

A final questionnaire for SHS 2018 will be published in late 2017.

Future SHS questionnaires and reviews

Due to the biennial nature of a significant number of SHS questions (e.g. internet, culture, transport, volunteering), the SHS 2018 and SHS 2019 questionnaires need to be decided together, as has been done as part of this large scale questionnaire review.

Therefore, there will only be a small scale questionnaire review in spring 2018 of the forthcoming SHS 2019 questionnaire. This will allow any Scottish Government policy areas to reprioritise their questions, e.g. to remove or rest questions in order to make way for new higher priority questions, or for other minor amendments to be made. Lead analysts may involve their stakeholders depending on the nature of the questions.

There will be a mini review of the SHS 2020-2021 questionnaires in early 2019. This is will not be on the same scale as this full formal review, but the review will encourage lead analysts to liaise with their stakeholders should they have any views on the SHS questionnaire.

Annex 1 - External Proforma

2018-2021 Scottish Household Survey (SHS), Scottish House Condition Survey (SHCS), Scottish Survey Core Questions (SSCQ) Questionnaire Reviews

External Guidance and Pro-forma

Action required

- 1) To go through SHS, SHCS and SSCQ questions and decide on which questions can be dropped, which should be maintained or changed and if any new questions or topics are required. The [SHS 2017 questionnaire](#) and the [SSCQ](#) can be accessed on their respective websites. The SHCS social interview questions are contained within the SHS questionnaire. There is a note under the 'Stream' heading identifying SHCS questions in the SHS [2017 questionnaire](#).
- 2) To get directly in touch with the respective Scottish Government lead analyst (list included as Annex 2) for your topic(s) of interest as soon as possible and early on in the questionnaire review process.
- 3) Provide a supporting statement and agree on **priority** questions with your Scottish Government lead analyst. As far as possible, work within the same time allocation of your questions. If you want to add a new question, then an existing question should be dropped.
- 4) Complete proforma (included in Annex 3).
- 5) Submit proforma via your Scottish Government lead analysts or, only in exceptional circumstances and with permission of the SHS team, directly to the SHS team **by 7th March 2017**.

Background

The Scottish Household Survey and Scottish House Condition Survey questionnaires are regularly reviewed. The SHCS social interview questions are contained within the SHS questionnaire. Previous full scale reviews took place in 2009 and 2011. External engagement has always featured in the questionnaire review process. There are 20 core questions included in every Scottish Government Social Survey, known as the Scottish Survey Core Questions (SSCQ) (the core may expand during 2017). The Scottish Household Survey includes the SHCS and SSCQ.

External organisations are now invited to submit their view on the SHS, SHCS and SSCQ Questions via their SG lead analysts.

The resultant new questionnaire will be used from 2018. There will be a smaller-scale questionnaire review spring 2019 and a limited annual change facility available.

Organisations outside the Scottish Government that wish to submit bids for **dropping, maintaining, changing particular questions** or for the inclusion of **new SHS/SHCS questions and/or changes or new SSCQ questions** are asked to:

a) get directly in touch with the respective lead analyst for their topic(s) of interest as soon as possible and early on in the questionnaire review process. This is to make sure that their views are represented in lead analyst discussions and deliberations with other stakeholders.

b) then complete the proforma below.

This proforma also includes a space for bidding for existing SHS questions to be made SSCQs.

Please note that question space in the SHS/SHCS is in high demand and only new questions with a strong policy rationale that are of interest to a range of different stakeholders are likely to make it into the SHS (or to stay within the survey). It would be helpful if organisations making bids for new questions could also identify which existing questions within the same topic area should be dropped or reduced to make space on the questionnaire.

The [SHS 2017 questionnaire](#) can be accessed here. There is a note under the 'Stream' heading identifying SHCS questions in the SHS [2017 questionnaire](#).

Any queries can be directed to the SHS Project Manager, Emma McCallum, at: shs@gov.scot.

Any people with views on the physical survey [data collection form](#) should email both the SHS and SHCS teams (shs@gov.scot and shcs@gov.scot). While all the information will be collected together, the SHCS question review evaluation will be a separate exercise.

Any questions about the Scottish Survey Core Questions (SSCQ) should be directed to Jamie Roberston at Jamie.Robertson@gov.scot.

Please return submissions via your Scottish Government lead analyst or, only in exceptional circumstances and with permission of the SHS team, directly to the SHS team shs@gov.scot before **7th March 2017**.

A : Scottish Surveys Core Questions

[Scottish Surveys Core Questions](#) (SSCQ) provides reliable and detailed information on the composition, characteristics and attitudes of Scottish households and adults across a number of topic areas including health, mental wellbeing, disability, smoking, and perceptions of crime and policing.

SSCQ gathers survey responses from identical questions in the Scottish Crime and Justice Survey, the Scottish Health Survey and the Scottish Household Survey into one output. The pooling of Core Questions results in an annual sample of around 20,000 respondents, providing unprecedented precision of estimates at national level.

This sample size enables the detailed and reliable analysis of key national estimates by country of birth, ethnicity, sexual orientation, religion, age and sex, marital status, disability, caring responsibility, smoking status, education level and economic activity, as well as tenure, car access and household type. SSCQ also enables a detailed sub-national analysis by Local Authority, urban-rural classification and Scottish Index of Multiple Deprivation.

The Scottish Surveys Core Questions cover:

1. self-assessed general health
2. disability
3. long-term conditions
4. smoking
5. perception of local crime rate
6. perceptions of police performance
7. highest qualification held
8. economic activity
9. household type
10. housing tenure
11. mental well-being
12. car access
13. country of birth
14. ethnicity
15. religion
16. marital status
17. sexual orientation
18. gender
19. age
20. unpaid provision of care

All SSCQ data and publications are available through the SSCQ website, and are distributed across a range of platforms. Please go to www.gov.scot/SSCQ for further information.

B: Scottish Government SHS lead analysts

A list of lead analysts for each topic is provided below, together with their email address:

Household Part of Survey	Lead Analyst
HB - Accommodation HC – Sharing accommodation	Joe Jobling (Joseph.Jobling@gov.scot)
HC - Internet access	Gary McIntyre (Gary.Mcintyre@gov.scot)
HC – Recycling	Martin McNicoll (martin.mcnicoll@gov.scot)
HE – Young people in the household	Andrew Morgan (Andrew.Morgan@gov.scot)
HF – Health and disability	Andrew Paterson (Andrew.Paterson@gov.scot)
HD – Driving and transport	Richard Morrison (Richard.Morrison@gov.scot)
HG – Employment of Highest Income Householder and HH – Household Income	Emma McCallum (Emma.McCallum@gov.scot)
HI – Financial Services/Household Finances (including HI Savings)	Andrew White (Andrew.White@gov.scot)
HI – Housing Costs HJ – Mortgage and rent	Joe Jobling (Joseph.Jobling@gov.scot)
SHCS - Main module of questions	Ailie Clarkson (Ailie.Clarkson@gov.scot)
Random Adult Part of Survey	
RA – Accommodation	Joe Jobling (Joseph.Jobling@gov.scot)
RB – Neighbourhoods and Community Safety	Darren Peaston (Darren.Peaston@gov.scot)
Green space and access to the outdoors (latter in RF section)	Kirsty Ciclitira (Kirsty.Ciclitira@gov.scot)
RC – Education and training	Emma McCallum (Emma.McCallum@gov.scot)
RF – Volunteering	Jacqueline Rae (Jacqueline.Rae@gov.scot)
RF - Convenience of local services	Gregor Berry (Gregor.Berry@gov.scot)
RF - Culture	Kay Barclay (Kay.Barclay@gov.scot)
RF – Sport	Julie Guy (Julie.Guy@gov.scot)
RG – Health and RG - Disability	Andrew Paterson (Andrew.Paterson@gov.scot)
RH – Random Adult Employment	Emma McCallum (Emma.McCallum@gov.scot)
Travel Diary	Richard Morrison (Richard.Morrison@gov.scot)

Note

The letters relate to the section of the SHS questionnaire. H is for those questions in the Household section and R in the Random adult section. The second letter just refers to the chronological order of the sections A-H. A lot of questions in each section are named according to the section they are in e.g. HB1, so the letters are used to define question names as well.

C: External Pro-forma

2018-2021 Scottish Household Survey (SHS), Scottish House Condition Survey (SHCS), Scottish Survey Core Questions (SSCQ) Questionnaire Reviews: External Pro-forma

Please return submissions before 7th March 2017. Please complete the details below.

Please Note this form must be returned with your response.

Please indicate how you wish your response to be handled and, in particular, whether you are happy for your response to be published.

Are you responding as an individual or an organisation?

Individual

Organisation

Full name or organisation's name

If responding on behalf of your organisation, please specify which team or department:

Name

Organisation

Address

Postcode

Email

Phone number

The Scottish Government would like your permission to publish your response.

Please indicate your publishing preference:

Publish response with name

Publish response only (anonymous)

Do not publish response

We will share your response with other Scottish Government policy teams who may be addressing the issues you discuss. They may wish to contact you again in the future, but we require your permission to do so. Are you content for Scottish Government to contact you again in relation to this consultation exercise?

Yes
No

**2018-2021 Scottish Household Survey (SHS), Scottish House Condition Survey (SHCS), Scottish Survey Core Questions (SSCQ) Questionnaire Reviews
EXTERNAL ORGANISATIONS QUESTION REVIEW PROFORMA**

(1) Questions you would like to stay in SHS (including SHCS and SSCQ).

(a) For each question or set of questions that you would like to stay in the survey and that you **propose remain completely unchanged** (in terms of sample size and/or frequency of collection), **please provide justification**. Remember to refer to specific variable names for clarity.

Detail of question

Justification

(2) Questions to be amended

For each question, or group of questions, that are being amended, please provide the detail of the amendment

Please also provide the main reason/justification and evidence that you have:

(a) confirmed that none of the questions you propose to amend are in another policy areas' performance measurement framework.

(b) Consulted with stakeholders and whether consensus was reached.

Detail of amendment

An amended variable name should have an A or an _A after the original variable name.

Justification

(3) Questions to be deleted

Suggestion of which current questions could be dropped from the survey, from the same topic area, to make room for new higher priority questions

For each question, or group of questions, that are being deleted, please provide the main reason/justification and evidence that you have:

Detail of deleted question

Justification

(4) Proposed new questions

(a) For each new question, or group of new questions, please explain why you need each individual question/variable in the SHS (including SHCS and SSCQ). Your answer should address the following: justification of full vs. one third sample, and annual vs. biennial, policy rationale for the question and how the data will be used.

For any suggested new questions:

At what sample size do you require the data? Please note that only questions that illustrate a clear need for local authority level data on an annual basis, or that require a 10,000 sample size to reach a small sub-group will be considered for 'full sample' data. Otherwise the default sample size should be 'one-third sample' (around 3,500 for households and 3,200 for adults), which would enable publication of annual results at a national level, but would require data from 3 years to be combined to produce Local Authority results.

At what frequency do you need the data? Annual, biennial or one off? Please note that only those questions that have estimates which are likely to change year on year, or whether there is a strong policy need for annual data, will be placed in the SHS (including SHCS and SSCQ) questionnaire on an annual basis.

Why is the SHS, SHCS or SSCQ the most appropriate survey to gather this information? Are other sources of data available (including administrative data source) and why is the SHS (including SHCS and SSCQ) better?

What would be the impact on your area of work if this data was not collected in the SHS (including SHCS and SSCQ)? No impact/Some impact/Major impact.

Is it important to link data on this new question/topic to other existing questions/topics in the SHS (including SHCS and SSCQ)? If yes, please explain why and specify which questions/topics you need to link to.

Please indicate the likely number of questions, including proposed question wording. If the question has been asked in another survey, please insert links to the questionnaire and the findings.

OR

If you have not devised appropriate question wording, please indicate the feasibility of constructing suitable questions.

Relevance to Scottish Government, Local Authority and/or other organisations' policy objectives. This should cover how the data will be used (e.g. to inform legislation, to allocate funding, or to monitor Single Outcome Agreement indicators)

--

BID FOR INCLUSION WITHIN SCOTTISH SURVEY CORE QUESTIONS (SSCQ)

Are you bidding for any existing SHS/SHCS questions to be made Scottish Survey Core Questions (SSCQ)? If yes, please specify which one(s) and explain why it should become an SSCQ.

--

Are you bidding for any of these new questions in the SHS/SHCS listed above to be made Scottish Survey Core Questions (SSCQ)? If yes, please specify which one(s) and explain why it should become an SSCQ.

--

Are you bidding for a current Scottish Survey Core Questions (SSCQ) to be moved out of the core and replaced with something new?

--

Please return pro-formas before **7th March 2017 via your SG lead analysts.**

Further Contact details:

shs@gov.scot

**Scottish Household Survey Team
1F North
Scottish Government
Victoria Quay
Edinburgh
EH6 6QQ**

Annex 2 - External Organisations who responded to the Questionnaire Review

EXTERNAL ORGANISATIONS WHO RESPONDED TO THE SHS 2018-2021 QUESTIONNAIRE REVIEW – EITHER THROUGH SG LEAD ANALYSTS OR DIRECTLY TO SHS TEAM (PROFORMA OR BY EMAIL)
Aberdeenshire Council
Angus Council
Ash Scotland
Befriending Networks
BEMIS Scotland
Built Environment Forum Scotland
Carnegie UK Trust
Coalition for Racial Equality and Rights
Central Scotland Green Network
Culture Counts
Cycling Scotland
Digital Glasgow
East Renfrewshire Culture and Leisure Limited
Edinburgh University - Centre of Informatics
Equality and Human Rights Commission
Equality Network
Fife Council
Greenspace
High Life Highland
Homes for Scotland
Improvement service
Inclusion Scotland
Lesbian, gay, bisexual and transgender Health
Lesbian, gay, bisexual and transgender Youth Scotland
Local Government Benchmarking Framework
Loch Lomond & The Trossachs National Park
Museums and Galleries Scotland
National Health Services - Health Scotland
National Health Services - Grampian Health Intelligence
Northern Ireland Statistics Research Agency
Office of National Statistics
Orkney Islands Council
Pagoda Porter Novelli
Paths for all
Royal College of Speech and Language Therapists - Scotland Office
Scottish Centre for Ecology and the Natural Environment
Scottish Commission for Learning Difficulties
Scottish Council on Deafness
Scottish Borders Council
Scottish Cultural Evidence Network (SCENe) Core group includes :- Creative Scotland Museums and Galleries Scotland Historic Environment Scotland

The Scottish Council on Archives
Scottish Libraries Information Council
Scottish Community Alliance
Scottish Fire and Rescue Service
Scottish Futures Trust
Scottish Health Council
Scottish Libraries and Information Council
Scottish Sports Association
Scottish Trans Alliance
Scottish Council for Voluntary Organisations
Shelter
Scottish Natural Heritage
South Lanarkshire Council
SPORTA
Sportscotland
Stonewall Scotland
Sustrans Scotland
The Scottish Council on Archives *
University of Edinburgh
University of Glasgow
VOCAL (The national association for culture and leisure managers)
Volunteer Scotland (collated response on behalf of the Volunteer Forum and the Cross-Party Group on Volunteering)
Zero Waste Scotland

* Scottish Council on Archives also responded separately

Annex 2A - Full external stakeholder responses

Where permission to publish was granted

This annex is published separately on the SHS website:

<http://www.gov.scot/Topics/Statistics/16002/Publications/QuestReviewAnnex2a>

Annex 3 - Scottish Government Lead Analysts and Topic Areas

LIST OF SCOTTISH GOVERNMENT LEAD ANALYSTS (AND TOPIC AREAS) WHO RESPONDED TO THE SCOTTISH HOUSEHOLD SURVEY 2018-2021 QUESTIONNAIRE REVIEW	
Child Care	Andrew Morgan
Climate change	Debbie Sagar
Culture	Kay Barclay/ Hannah Rutherford
Discrimination & Harassment	Jon Hunter
Environment	John Landrock/ Martin McNicoll
Equalities - Gender	Jon Hunter
Health	Andrew Paterson
Household Income – Income of other adults	Emma McCallum/Andrew White
Household Income - Social security benefits	Michael Davidson
Housing	Joe Jobling/Hannah Davidson
Internet	Gary McIntyre
Local Services	Gregor Berry
Material Deprivation	Maike Waldman
Neighbourhoods & communities	Darren Peaston/Neil Grant
Scottish Social Attitudes - Trust in Government	Jamie Roberston
SHCS	Ailie Clarkson
Social context	Justine Geyer
Sport	Julie Guy/ Niamh Laffan
Transport	Richard Morrison/ Jeanine Bezuijen
Volunteering	Jacqueline Rae

Annex 3A - Full Lead Analyst responses

This annex is published separately on the SHS website:

<http://www.gov.scot/Topics/Statistics/16002/Publications/QuestReviewAnnex3a>

Annex 4 - Assessment Criteria for Existing and New Question Bids

Criteria	Max possible score	Criteria (detailing range of possible score)
Policy relevance	10	0 - no clear relevance to any current or future Scottish Government policy/target. 10 - Clear relevance to a Scottish Government policy, with link to policy strategy/target which will continue into the future.
Support	15	0 - no Scottish Government /external/academic support for bid. 15 - Significant Scottish Government/external/academic support.
Use for local or national measurement	15	0 - Not used in previous reporting/never been previously analysed/no suggested plans for future use as indicator or measuring progress against a target. 15 - Used as an indicator or target/clear analysis and dissemination strategy proposed.
Time-series potential	10	0 - New question/no trend analysis possible. 10 - Consistent time-series analysis back to 1999 possible.
Availability from other sources	10	0 - Available from other sources/links to other SHS topics nonessential. 10 - Crucial indicator not available from any other source/links to other SHS topics essential.
Geography required	10	0 – Data required at LA level only. 10 – Data required at national level
Frequency Annual vs biennial	10	10 Annual data - for annual there would need to be a clear case that data is needed to monitor performance that is expected to change on an annual basis- ideally this would be evidenced. Biennial data – case made. 0 Annual data – Not a strong enough case made for annual
Sample size* Full vs one third sample	5	0 points - If full sample or third sample have weak justification - both should get 0 points. 3 If no case made for full sample but strong justification for question - could go into one third sample. 5 points - Full sample questions with great justification For full sample would need to be a clear case and support for LA level data that would be used or the variable being measured is so rare that needs full sample to pick up and/or of a sub-group of the population to give sufficient sample size. 5 points - one third sample question with great justification.
Tested questions	5	0- not previously tested/wording not finalised. 5 - previously tested and verified.
Length of proposed questions	10	0 - a suite of questions 10 - one short question
	100	

Annex 5 - Overview of existing SHS Topics

SHS 2017 – Household Survey

Household Composition	People living in household, Basic demographics
Accommodation	Property type, Tenure & Length of tenure, Ownership of property, Previous home
Household Services	Number of bedrooms, Internet access, Food waste/recycling
Driving and Transport	Cars, Fuel spend, Bicycles
Children & Young People	Schools and travel to school
Health and Disability	Long-term health condition/illness
House Condition Survey	Repairs, Satisfaction with accommodation, Heating (including type of heating, control, cost, and suitability), Renewables, Energy Efficiency and Insulation, Adaptations
Household Employment	Employment details including status, working pattern & type of work
Household Income	Householder/Spouse paid/self-employed/other jobs, Benefits, Other sources
Household Finances	Banking, Savings and investments, managing financially
Mortgages and Rent	Mortgage & Rent, Household costs including service charge and council tax

SHS 2017 Random Adult

Adult Characteristics	Basic demographics, Country of birth and year of entry
Accommodation	Housing experiences
Neighbourhoods and Communities	Rating, Belonging, Crime & Police performance, Greenspace, Anti-social behaviour, Safety, Discrimination and Harassment, Involvement with Neighbours
Education	Qualifications, Internet (including use & access, internet security)
Travel and Transport	Licence, Driving, Travel to work/education, Congestion, and Travel Diary

Volunteering, Local government & services	Perceptions of local government, Volunteering, Perceptions of local services,
Culture & Sport, Environment	Participation in culture & sport, reasons for non-engagement in culture, childhood participation in culture, visits to outdoors, attitudes to climate change
Health, Disability & Caring	Self-assessed health, Disability, Caring responsibilities, Smoking, Concessionary travel
Employment	Employment status

In even years of the survey, culture biennial questions on reasons for non-engagement in culture and childhood participation are replaced with a biennial module on transport (covering, amongst other topics, attitudes and behaviours on flying, cycling, public transport, electric vehicles, park and ride schemes, etc.) and biennial questions on play by children.

Annex 6 - Detailed SHS 2018 and 2019 Questionnaire Changes

This annex is published separately on the SHS website:

<http://www.gov.scot/Topics/Statistics/16002/Publications/QuestReviewAnnex6>