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Health and Social Care Directorate - Carers Data Collection - Options

19 January 2018

Digital Scotland

The Scottish Government
Riaghaltas na h-Alba

Background

- The Carers Census will collect data from each H&SC partnership about carers who are known to local services. It will collect:
  - Information about the carer and the person they care for
  - Equalities data (age, gender, ethnicity, SIMD)
  - Information about Adult Carers Support Plan / Young Carers Statement
  - Support needed and support provided to carers

- Final data specification is now available and letter was issued in October from COSLA and Scottish Government.

- Today we will update you on work to get systems in place to collect the new Carers Census data.

Options

Options

1) Use ProcXed system

Use ProcXed system to collect data from both LAs and Carer Centres.

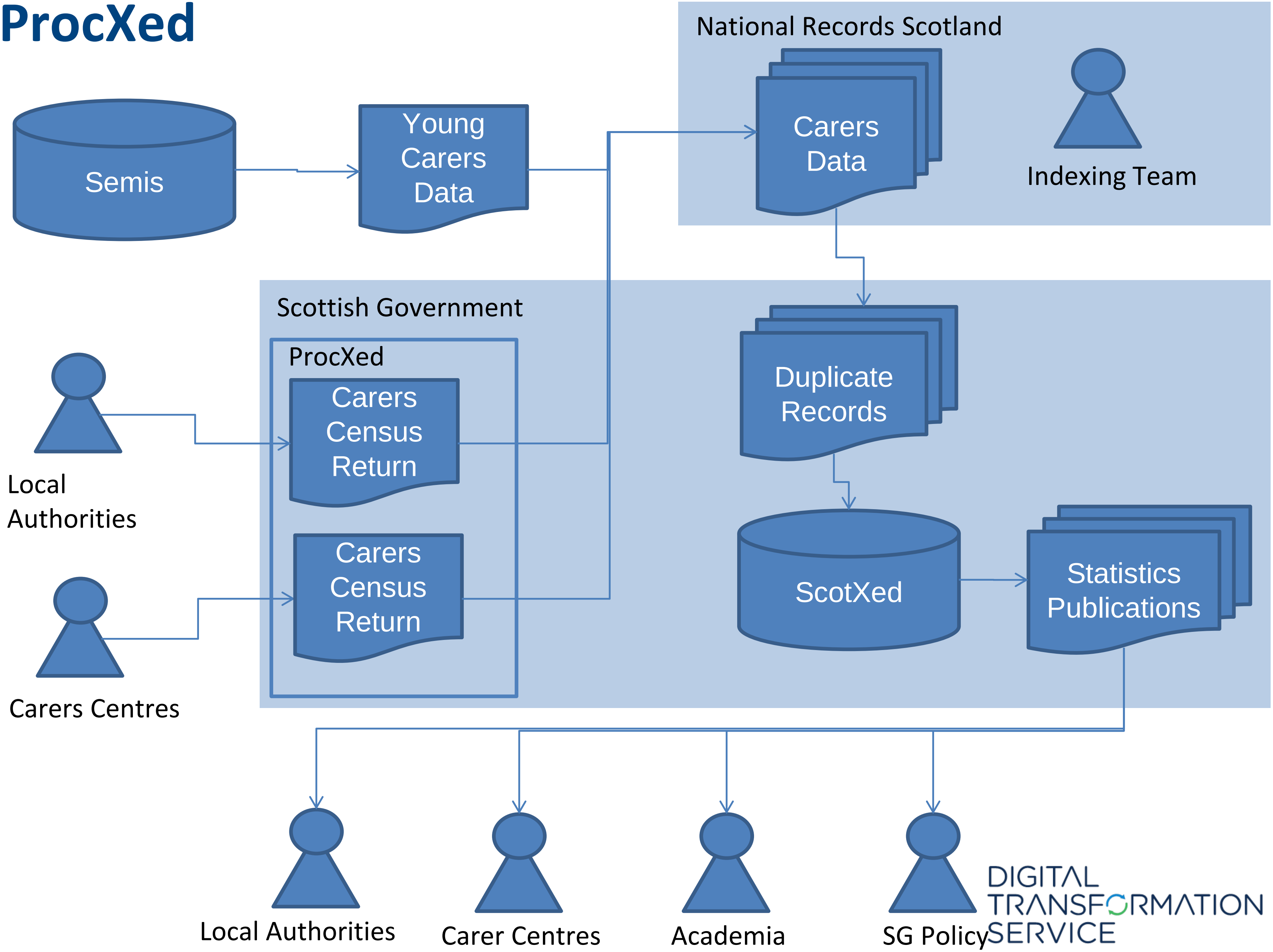
2) Develop a new Web Tool

As per option 1 but develop a new web tool to collect directly from Carer Centres.

3) Collect via LA

As per option 1 but Carer Centres submit data to LAs by spread sheet/drop box. LAs then submit to SG via ProcXed.

ProcXed



Semis

Young Carers Data

National Records Scotland

Carers Data

Indexing Team

Scottish Government

ProcXed

Carers Census Return

Carers Census Return

Local Authorities

Carers Centres

Duplicate Records

ScotXed

Statistics Publications

Local Authorities

Carer Centres

Academia

SG Policy

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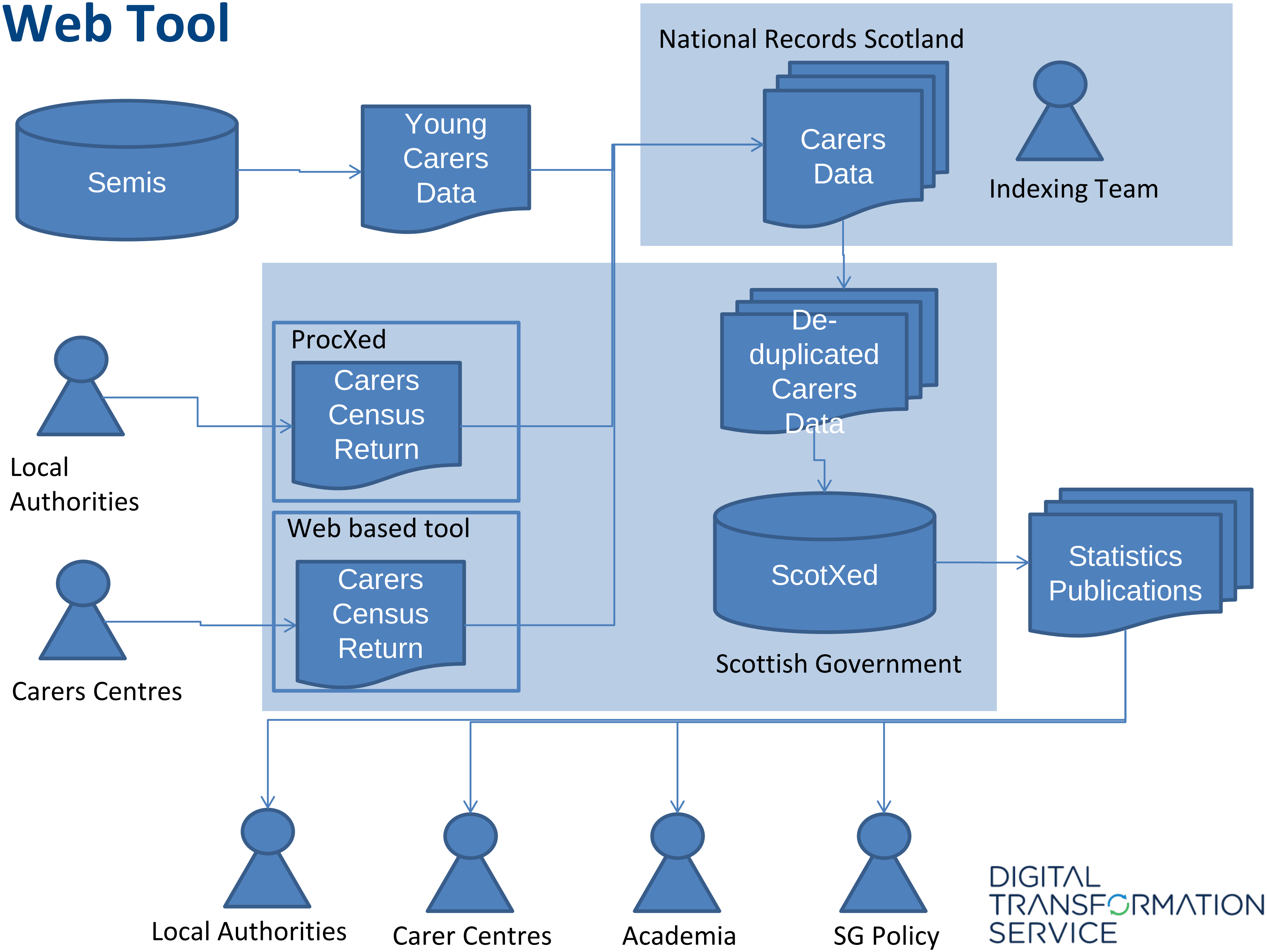
Web Tool



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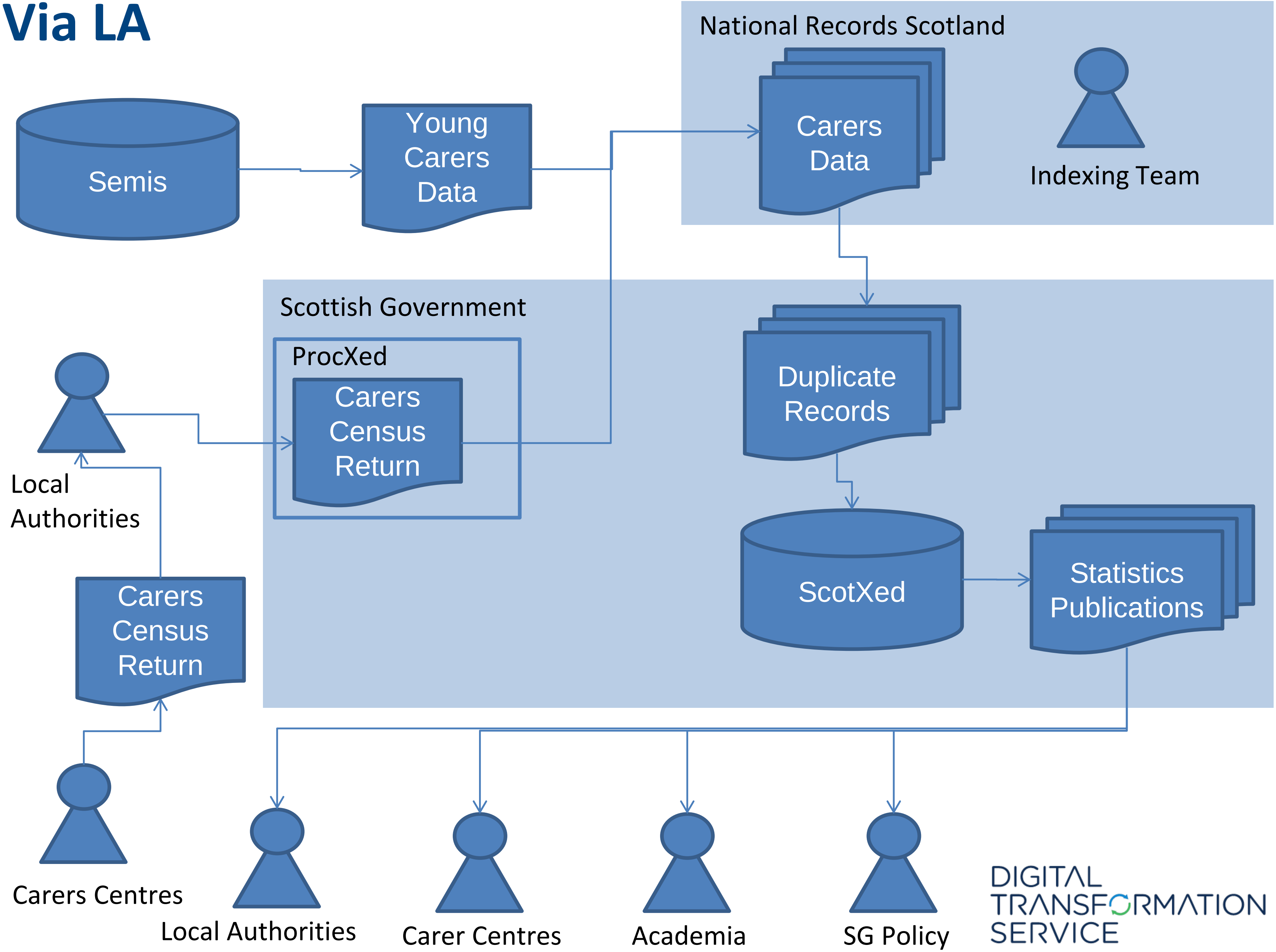
Via LA



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Risks

1) ProcXed	Carer centres might find difficult to use ProcXed team too busy to train Carer Centre staff
2) Web Tool	Procurement delayed (e.g. from challenge) Carer centres might find difficult to use
3) Collect via LA	LAs unable to resource Carer's might refuse to give data to LAs

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Options Comparison

	ProcXed	ProcXed for LAs and New Web Tool for Carer Centres	ProcXed via LAs
Carers willing to agree	✓	✓	✗
Carer centres feel they have skills	✓	✗	✓
LAs feel they have the time	✓	✓	✗
Mimimal change to information governance	✓	✓	✗
Time to implement	✓	✗	✓
Workload at centre	✗	✗	✓
Vendor lock in risk	✓	✗	✗
Learning required for carer centres	✗	✗	✗
Learning required for LAs	✓	✓	✓

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Options Analysis Summary

1) ProcXed	Simplest option. Carer centres prefer spread sheet over saleforce.com type tool. Some don't support submission via LAs.
2) Web Tool	Carer centres reluctant to learn new system.
3) Collect via LA	LAs do not have resource for this. Carers might be put off by this option.

Recommendation

The recommended option is 1) ProcXed.

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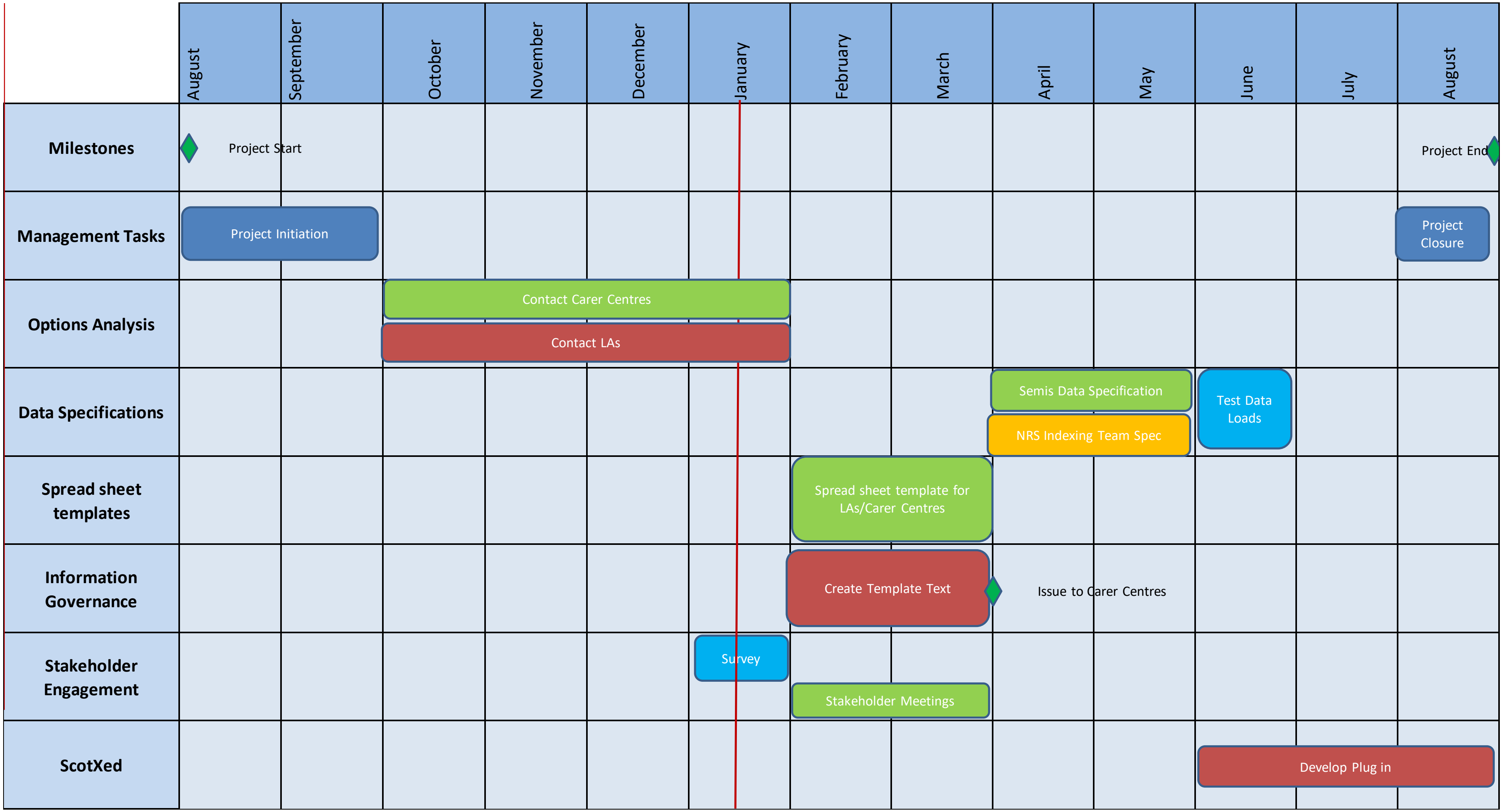
Next steps

Deliverables

- Spread sheet template for LAs
- Spread sheet template for Carer Centres
- Information governance template text for carer centres
- Data specification from Semis
- Data specification from NRS Indexing team
- ProcXed Spec and Validation Requirements
- Survey
- Communications

Plan



	August	September	October	November	December	January	February	March	April	May	June	July	August
Milestones	Project Start												Project End
Management Tasks	Project Initiation												Project Closure
Options Analysis			Contact Carer Centres Contact LAs										
Data Specifications									Semis Data Specification NRS Indexing Team Spec		Test Data Loads		
Spread sheet templates							Spread sheet template for LAs/Carer Centres						
Information Governance							Create Template Text		Issue to Carer Centres				
Stakeholder Engagement						Survey	Stakeholder Meetings						
ScotXed											Develop Plug in		

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Survey Questions

- What fields can you provide/not provide?
- Spread sheet or new web system?
- How will carers feel about LA recieving their data?
- How old should records be before they are not live/valid?
- Do we need to ask consent/inform carers retrospectively?
- Who is the best source for young carer data?
- Is it safe to assume no carers are under school age?
- Do local authorities want carer centre data to deduplicate or should that happen at the centre (i.e. SG)?
- What data can we collect from NHS?
- What central datasets can we use to validate?