



SCOTTISH EXECUTIVE

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Directorate of Service Policy and Planning

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CIRCULAR NO CCD7/2004

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Dear Colleague

JOINT PERFORMANCE INFORMATION AND ASSESSMENT FRAMEWORK (JPIAF) INDICATOR 6

Introduction

1. This circular introduces the new requirements for reporting under JPIAF 6 the number of assessments and waiting times. The first report will cover the period from January to March 2005. Appendix 1 sets out the data to be collected and the definitions. It should enable local partnerships to begin preparations for collecting the necessary information required.

Background

2. Circular CCD2/2004 of 9 February set out the national partners' expectations for Extended Local Partnership Agreements and for JPIAF in 2003-04. That circular referred to the consultation on developing a new indicator for Single Shared Assessment and stated that the JPIAF Steering Group had agreed "the scope of an initial PI for 2004-05 on the number of assessments and waiting times (with the same information for carer's assessments) and will specify that shortly". Following further work on its behalf by a Short Life Working Group (which comprised representatives from across the spectrum and which reported at the end of May), the Steering Group agreed the tables and definitions that constitute the new JPIAF 6, and that they should be implemented from January 2005.

3. As part of its work, the Short Life Working Group developed the flow chart (Annex A to Appendix 1) on what constitutes a single shared assessment. It also recommended the production of a "technical annex" which would set out the data items required and any other technical supporting information. The Joint Future Unit SSA team, the eCare team and Data Standards will develop the technical annex and will share it with SSA and Information leads. We expect to issue it formally in the next few weeks.

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INVESTOR IN PEOPLE



The Performance Indicator

4. It is imperative to begin collecting consistent performance information on single shared assessment. The data requirements and definitions in Appendix 1 bring to a conclusion extensive discussion in both the initial consultation last autumn on the possible performance indicator and the subsequent debate about particular aspects in the Short Life Working Group. While the definition will mean changes in recording practice for some partnerships, the start date from January 2005 will give time for systems to be revised.

Action

5. Local partnerships are invited to set in train arrangements to collect information on the number of assessments and waiting times, with separate reporting for carers, on the basis of the data requirements and definitions in Appendix 1. They will be expected to report their performance from January to March 2005 as part of the JPIAF 2005 round.

Enquiries

6. If you require further information/clarification please contact Winona Samet (Tel: 0131 244-5317 or e-mail Winona.Samet@scotland.gsi.gov.uk) or Brenda Kerr (Tel: 0131 244-3744 or e-mail Brenda.Kerr@scotland.gsi.gov.uk).

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