

How to complete your Land Managers Options (LMO) application form 2009 and annual declaration for Land Management Contract Menu Scheme (LMCMS) and LMO continuing commitments.

Before completing your application form you should read the Rural Development Contracts Land Managers Options Notes for Guidance issued in March 2008, previous LMCMS Notes for Guidance issued in 2005 and 2006 and the current Integrated Administration and Control System Notes for Guidance IACS (1). Further copies are available on our Website or from SGRPID Area Offices.

CHECK LIST – KEY DATES

15 May	This is the last date for submission of applications and the first date of your commitment. No approvals are issued under the LMO.
15 May	This is the date by which moorland grazing plans must be in place.
1 June - 31 August inclusive	This is the minimum period for summer grazing cattle.
31 August	In year one of your Improving Access agreement, this is the date your map must be submitted to your SGRPID Area Office and to the Local Access Officer.
1 August - 31 March inclusive	Cutting period for the Improvement of Rush Pasture
1 December - 1 March inclusive	Period for cutting back and trimming hedges
Following Year	
15 May	Confirmation of 5 year continuing commitments by submitting an LMO application.
16 May	Payments can start from this date.
31 August	This is the last date for submission for LMO capital claims, as included in the previous year's application.
31 August	This is the last date for submission for LMCMS animal health and welfare claims, as included in the previous year's application.

ADDITIONAL INFORMATION

Information about the following can be found on the Scottish Government Land Managers Option website
<http://www.scotland.gov.uk/topics/rural/srdp/land-managers-options>

Breaches and penalties

Financial limits

Minimum levels of grazing

Option compatibilities

(or you can get a paper copy from your SGRPID Area Office).



APPLICATION FORM FRONT PAGE

Business details

If your name and address has been preprinted check the details, make any necessary amendments and notify your SGRPID Area Office. If the form is blank fill in your details.

SECTION 1

Question 1 – LMCMS continuing commitments

We have listed your current commitments for LMCMS land based options. Some amendments may not have been captured prior to this information being turned around so check that the commitments listed are correct and amend if necessary.

Question 2 – Animal Health and Welfare Actions

If you have an LMCMS Animal Health and Welfare Management Programme commitment, you can select which of the voluntary actions you are undertaking this year.

Question 3 – Vet practice details

If you are participating in the Animal Health and Welfare option under LMCMS and you wish us to contact your vet practice to notify them on your behalf, please enter the name and address of the practice.

SECTION 2

Question 4 – LMO continuing commitments

We have listed your current commitments for LMO land based options. Some amendments may not have been captured prior to this information being turned around so check that the commitments are correct and amend if necessary.

SECTION 3

Calculating your allowance for LMCMS and LMO

Question 5 - Calculate your area

You have one maximum yearly allowance (the most you can claim in that year) for LMCMS and LMO based on the total area of land you declared in your SAF including your allocation of common grazings. Enter the total area of land declared on your SAF field data sheets. If you have common grazings, use the previous year's allocation unless you know it has changed.

Question 6 – Calculating your allowance available for LMO options

Use the figure for total land from question 5 to work out your total allowance. Deduct the amounts used from existing LMCMS and LMO commitments (these figures will be printed) then deduct the value of any LMCMS Animal Health and Welfare voluntary options you have entered at question 2. This gives the allowance available to you to undertake new LMO commitments.

SECTION 4

Question 7 – Choosing new Land Managers Options

Complete your choice of options using the codes and payment rates detailed in the table below. We will accept this choice of options as a contract to carry out these commitments in full. If you do not meet all the requirements of your selected options, that will be treated as a breach and financial penalties may apply.

Code	Option	Sub-option	Payment Rate	Period Option Covers
-	Axis 1	-	-	-
LMOTRA	Skills development (Vocational Training)	-	75% of actual costs up to £500	One year
LMOBSA	Business audit	-	50% of actual costs up to £150	One year
LMONUMA	Nutrient management plan	If completed by a Professional e.g. advisor	40% of actual costs up to £300	One year
LMONUMB	Nutrient management plan	If completed by the beneficiary	£150	One year
LMOELP	Modernisation through electronic data management - Agriculture	A Electronic recording equipment for livestock production	40% of actual costs paid by the beneficiary up to £1000	Once in five years
LMOEPF	Modernisation through electronic data management - Agriculture	B Precision farming equipment	40% of actual costs paid by the beneficiary up to £1000	Once in five years
LMOSSR	Management of genetically appropriate tree stocks for seed production	Registration	50% of actual costs for preparatory work and documentation	One year
LMOSSM	Management of genetically appropriate tree stocks for seed production	Management	50% of actual costs up to £300/ ha for management	One year
LMOEFP	Modernisation through electronic data management - Forestry	Forestry planning equipment	40% of actual costs paid by the beneficiary up to £1000	Once in five years
LMOSEFM	Access creation for sustainable forest management	-	50% of actual costs	One year
LMOQAS	Membership of food quality assurance schemes	-	50% of fee and membership costs up to £150 (£2055 max over the Programme)	One year
-	Axis 2	-	-	-
LMOWBS	Wild bird seed mix/unharvested crop	-	£391.26/ ha	Five years
LMOIRP	Improvement of rush pasture	-	£100/ ha	Five years
LMOSCG	Summer cattle grazing	-	£1.30/ ha	Five years
LMOMMG	Management of moorland grazing	-	£1.30/ ha	Five years
LMOHEDA	Management of linear features	Hedges - Landscapes	£0.10/ m (max 50m per hectare for this and next option totalled)	Five years
LMOHEDB	Management of linear features	Hedges - Biodiversity	£0.10/ m (max 50m per hectare per year for this and last option totalled)	Five years
LMODYK	Management of linear features	Dykes	£0.10/ sq m (max 50 sq m per hectare per year)	Five years
LMOGMB	Management of grass margins and beetlebanks in arable fields	-	£473.76/ ha	Five years
LMOBCN	Biodiversity cropping on in-bye	-	£70.94/ ha	Five years
LMOBCT	Biodiversity cropping on in-bye	Traditional harvesting supplement	£400.00/ ha	Five years
LMOCHN	Management of conservation headlands	-	£70/ ha	Five years
LMOCHP	Management of conservation headlands	Premium (no fertiliser)	£135.14/ ha	Five years
LMOCHS	Management of conservation headlands	Supplement (stubble retained until end Feb)	£21/ ha	Five years
LMORWS	Retention of winter stubbles	-	£96/ ha	Five years
LMOSCWA	Small scale woodland creation	Agricultural land	£2500/ ha	One year
LMOSCWN	Small scale woodland creation	Non Agricultural land	£2500/ ha	One year
LMOSWN	Management of small woodlands	-	£28/ ha	Five years
LMOSWS	Management of small woodlands	Stock exclusion	£41/ ha	Five years
-	Axis 3	-	-	-
LMOIAM	Improving access	Enhancement	75% of actual costs	Five years

Code	Option	Sub-option	Payment Rate	Period Option Covers
LMOIAW	Improving access	Boardwalk	75% up to £150 per item	One-off payment
LMOIAB	Improving access	Bridges	75% up to £150 per item	One-off payment
LMOIAC	Improving access	Culverts	75% up to £150 per item	One-off payment
LMOMAH	Management of archaeological or historic sites and landscapes	-	100% of actual costs	One year
LMOVRB	Management and repair of vernacular rural buildings	-	75% of actual costs	One year

For non-land based options you must enter an estimate of the actual cost of the options you are undertaking in column (C). In column (D) enter the area for the land based options you are undertaking and the amount you will be paid for completing other options as shown in the example below.

Option Code (A)	OPTION (B)	Actual Cost (£) Only to be completed for non-land based options. (C)	Amount applied for - Cost (£) or number of units (ha/m/m ²) (D)	Total value (£) Farmers use only (E)
L MOTRA	Training	£400	£300	£300.00
L MOIRP	Improvement of Rush Pasture	N/A	1.5 ha	£150.00

SECTION 5

Question 8 – Membership of Food Quality Assurance Scheme Details

If you apply for this option fill in details of your membership of any eligible Food Quality Assurance Scheme. Costs entered should not include VAT unless you are not VAT registered. The total amount entered must match your entry for this option in section 4.

SECTION 6

Question 9 – Management of linear features – Shared Boundary Agreement

These forms are available from your SGRPID Area Office or can be downloaded at <http://www.scotland.gov.uk/Topics/Agriculture/grants/Schemes/18148/SharedBoundaryForm>

A Shared Boundary Agreement must be completed where you have applied for new management of a linear feature and you share responsibility for the maintenance with your neighbour.

SECTION 7

Land ownership and control

You must complete this section if you do not have five year control of land and are undertaking new options with five year commitments. This will make sure that someone is responsible for meeting the requirements of the options for the full five years.

SECTION 8

Declarations and Undertakings

This should be signed by you (the person making the application) or your authorised agent. Please read this section carefully before signing it.