



For Official Use Only:

Appeal No:

**EU AGRICULTURAL SUBSIDIES APPEALS PROCEDURE
 APPLICATION FOR INTERNAL SEERAD REVIEW (STAGE 1)**

Please give full details of your appeal and reasons why you wish your case to be considered. Attach copies of any relevant papers securely to this form.

Appeals against decisions by SEERAD must be received within **60 days** of the date of the SEERAD decision letter.

Appeals received after this deadline will **not** be considered.

Completed forms should be sent to:

Appeals Secretariat, SEERAD, Room 028, Pentland House, 47 Robb's Loan, Edinburgh EH14 1TY.

PLEASE COMPLETE IN **BLACK INK.**

SECTION 1: General information

Main Farm Code Number:

			/				
--	--	--	---	--	--	--	--

Business Name:

Address:

.....

.....

.....

.....

Title and Year of Scheme involved:

.....

.....

.....

Penalty Applied:

- Refusal of subsidy
- Reduction of subsidy
- Recovery of subsidy paid

.....

.....

.....

.....

Date of SEERAD decision letter:
 (please enclose a copy with this form)

SECTION 2: Appeal Grounds and Change Sought to Decision

NB: It is important that your grounds of appeal are clearly set out.

Grounds on which Appeal is lodged:
(continue on page 4 if necessary)

[Large dotted writing area for grounds of appeal]

Change sought to the decision:

[Dotted writing area for change sought to the decision]

Please list any supporting information attached to this form:

[Dotted writing area for supporting information]

Do you wish to attend the review?

Yes

No

If 'Yes' do you wish to present your case in English or Gaelic?

English

Gaelic

Will you be bringing someone with you?

Yes

No

SECTION 3: Details of Appellant (Person submitting this appeal)

Name of appellant in
block letters

Status:

(eg agent, company secretary, partner etc)

Contact Address
(If different from page 1)

Telephone Number:

Fax Number:

Email:

Signature:

Date:

PLEASE ENSURE:

- You have fully set out your grounds of appeal.
- You have enclosed all relevant supporting documentation including the SEERAD decision letter.

Grounds on which Appeal
is lodged:
(continued from page 2)

A large rectangular area with a black border, containing numerous horizontal dotted lines for writing.