

Section 2 – Calculating your allowance (for farmers’ use only)

Fill in the information below to calculate your annual allowance under the Menu Scheme. Your area is the total of land you have declared in boxes X and Y on your Single Application Form Field Data Sheets (IACS3). If you have a common grazing allocation add this to your total.

How to calculate your allowance:	
A) Total of Column I on all your Field Data Sheets	
	+
B) Total of Column K on all your Field Data Sheets	
	+
C) Any common grazing allocation	
	=
Total land on which to base your allowance	

Calculating your allowance	Hectares		Rate		Allowance
First 10 hectares at £75 per hectare	ha	x	£75	=	£
Next 90 hectares at £30 per hectare	ha	x	£30	=	£
Next 900 hectares at £1 per hectare	ha	x	£1	=	£
Over 1000 hectares at £0.10 per hectare	ha	x	£0.10	=	£
	A: Maximum Allowance Available			=	£

SECTION 3 – Complete the table below to select your options under the Menu Scheme

Complete the table below to select options under the Menu Scheme. The total funding sought at B at the end of this table cannot be higher than your maximum allowance available at A in Section 2.

Measure	Code	Payment Rate	Claim (£s or area)	Your Total (£) Farmers' Use Only	
1. Animal health and welfare management programme	AHW	up to £1135	£	£	
2. Membership of quality assurance schemes	QAS	Up to £150 per scheme	£	£	
3. Training	TRA	Up to £500	£	£	
4. Farm and woodland visits	FVT	£100/farm visit	£	£	
5. Off-farm talks	OFT	£50/off farm-talk	£	£	
6. Buffer areas	BUF	£200/ha	ha	£	
7. Management of linear features ①	HED	£0.10/m hedgerows	m	£	
	DIT	£1/m ditches	m	£	
	DYK	£0.10/m ² dykes	sqm	£	
8. Management of moorland grazing ②	MMG	£1/ha	ha	£	
9. Management of rush pasture	MRP	£125/ha	ha	£	
10. Biodiversity cropping on in-bye	BCN	£40/ha normal	ha	£	
	BCP	£150/ha premium	ha	£	
11. Retention of winter stubbles	RWS	£40/ha	ha	£	
12. Wild bird seed mixture	WBS	£329/ha	ha	£	
13. Summer cattle grazing ②	SCG	£1/ha	ha	£	
14. Nutrient management	NUM	£2/ha	ha	£	
15. Improving access	Maintenance	IAP	£2.75/m of path	m	£
	Stile	IACS	Up to £150/capital item	£	£
	Signposts	IACP	Up to £150/capital item	£	£
	Bridge	IACB	Up to £150/capital item	£	£
	Gates	IACG	Up to £150/capital item	£	£
	Waymarkers	IACW	Up to £150/capital item	£	£
	Culvert	IACC	Up to £150/capital item	£	£
16. Woodland plan	WPN	£10/ha of woodland	ha	£	
17. Farm woodland management	FWM	£30/ha of woodland	ha	£	
			B: Total Funding Sought	£	

For the options 6-17 complete Section 4 giving details of the location and area of land entered into these options.

- ① – Complete Section 5 for any linear features shared with a neighbour.
- ② – Complete Section 6 for management of permanent grassland.

SECTION 5 – Shared boundary features

Please complete if you have entered any shared boundary features under option 7 – Management of linear features.

Neighbours' Agreement	
I, _____	(name of neighbour)
understand that my neighbour, _____	(applicant)
of _____	(address)
proposes to manage the _____	(type of boundary feature)
extending to _____	(length) alongside field _____ (FID)
I confirm we have a management agreement to maintain the boundary in the proportion of _____ (e.g. 50/50 neighbour/applicant).	
I will manage the boundary feature in accordance with the requirements for the management of linear features option contained in Section 2.7 of the Land Management Contract Menu Scheme Notes for Guidance (LMCMSI). I understand that _____ (neighbours) participation in the Menu Scheme will be for a minimum period of 5 years and I will comply with this undertaking during that time.	
Signed _____	(Neighbour)
_____	(Witness)
Date _____	

SECTION 6 – Management of permanent pasture

Please complete if you undertake the Menu Scheme options 8 and/or 13 which involve grazing management (i.e. Management of moorland grazing and Summer cattle grazing).

You are required to maintain the current overall area of permanent pasture on the farm/croft and abide by agreed stocking limits on that pasture. This is to ensure that environmental damage is not caused by over grazing or under-utilisation of any of that pasture.

You need to complete the following boxes to calculate the stocking density (see notes for guidance section 3.5) for the permanent pasture on your farm/croft.

1. Area (in hectares) of permanent pasture on the farm/croft.	
2. Average annual no. of livestock units maintained on the farm/croft.	*
3. Average annual no. of livestock units apportioned to the permanent pasture.	*
4. Overall annual stocking density on permanent pasture (divide 3 by 1 above).	

*The annual number of livestock units maintained on an area is essentially the stock carrying capacity of that area over the course of a typical year. When calculating the annual number of livestock units maintained on an area you should take account of the length of time the stock are kept on the area (e.g. 10 cows maintained on an area for 3 months equates to $10 \times 3/12 = 2.5$ livestock units).

You must comply with the overall annual stocking density calculated.

SECTION 8 – Declarations and Undertakings

DECLARATIONS

I declare that:

1. I have read the LMCMS Notes for Guidance (LMCMSI) and understand the rules of the scheme and will abide by the management requirements for at least 5 years where necessary.
2. The measures I propose to take comply with the management agreements for any SSSI or Natura sites on my holding. If Operation Requiring Consent (ORC) are required, I have gained permission from Scottish Natural Heritage (or the relevant Authority under section 15 of the Nature Conservation (Scotland) Act 2004).
3. For the measures I propose to take, which may affect a Scheduled Ancient Monument, I have gained permission from Historic Scotland.
4. I am at least 16 years of age.
5. I understand that if I knowingly or recklessly make a false statement, I may be prosecuted. If I make a false statement intentionally, or as a result of serious negligence, I may be excluded from this scheme. If I otherwise break the rules or fail to comply with the undertakings I have given, I may lose some or all of the premium I have claimed.
6. I/We have not claimed payment under any other Scheme administered by SEERAD or other public body (except where it is specifically authorised under the terms of that Scheme) for any work which is the subject of this application.

UNDERTAKINGS

I undertake that:

1. I will comply with the current version of council Regulations (EC) 1257/1999 also (EC) 1783/2003 and (EC) 817/2004 the commission regulations implementing that regulation.
2. To provide any additional information relating to this application that SEERAD or any other UK Department may require.
3. I will allow you or your agents to inspect land, animals, any relevant equipment, storage facilities and farm records on my holding to verify the information given on my application. I will provide reasonable assistance to authorised officers in making their inspection.
4. To keep all farm records and information necessary to validate my/our application form for 5 years from 16 May in the Scheme year in respect of which this application is lodged.
5. To meet the requirements of the Standard of Good Farming Practice and to comply with the General Environmental Conditions for relevant measures in order to be eligible to receive payment. I understand that any breach of these requirements may lead to loss of entitlement to allowances or recovery with interest of payments made.
6. To confirm my agreement to allowing SEERAD to contact the organisers of the quality assurance schemes for the purposes of confirming my eligibility for payments under these options/measures. I further agree that the organisers on my behalf should release such information as is necessary to confirm my eligibility.
7. I will repay any premium, with interest, if you ask me to do so because I have broken the Scheme rules. I will also repay any premium overpaid to me.

Signature

Name in BLOCK CAPITALS

Date

Status (Partner, Owner, Occupier, Agent, etc.)

Agent's Address (if applicable)

Agent ID Number (if known)

If the claim is to be submitted by an agent they must obtain the applicant's authority before the claim is submitted.
A form AAI is available for this purpose from any SEERAD area office.

Business Information

The data you have provided in the application form are subject to provisions of the Freedom of Information (Scotland) Act 2002, the Data Protection Act 1998 and the Environmental Information (Scotland) Regulations 2004 (S.S.I 2004/520). Please refer to the "Data disclosures" paragraph of the IACS 2005 Explanatory Booklet (IACS(1)) for information on the purposes for which we will use the data. Details about your business status are required to help us implement this disclosure policy.