



**Annual Report
2007-2008** & **Business Plan
2008-2009**

Preface

We are pleased to present the fourth Annual Report and Business Plan of the Perth and Kinross Child Protection Committee.

Each year sees an increase in the range, as well as volume, of child protection work and this last year has been no exception. The embedding of MAPPA (Multi-Agency Public Protection Arrangements) into Child Protection Committee (CPC) work is one example of the increased responsibility for the CPC overseeing child protection work in Perth and Kinross. Also, the growing exploitation of children through social networking sites on the world-wide web is an issue which requires significant attention and CE-OP (The Child Exploitation - Online Protection Centre) is working in close harmony with the CPC. The other major cause for concern locally continues to be the growing number of children affected by parental substance misuse. The "Getting Our Priorities Right" initiative is raising awareness of this and assisting practitioners to address the impact on children.

The Children & Young People's Strategic Partnership is very well established and through this we maintain our strong commitment to the safety and well being of children and young people. The Single Outcome Agreement (SOA) between the Scottish Government and Local Authorities has resulted in a clearer focus of what we need to do to improve outcomes for children. The Integrated Children's Services Plan (ICSP) is the mechanism through which we will deliver the Single Outcome Agreement for Children and Young People and it places child protection firmly within a continuum of services for children and young people.

As a Partnership, through self evaluation we agreed a vision of "***we will support all our children and young people to be the best they can be***" confirming that central to achieving this vision is the delivery of three key priorities:

- ensuring that every pupil benefits from education, raised attainment and achievement
- improving life chances of children and young people by working to reduce inequalities in child poverty, health, employment and training, and
- improving the methods of engagement with children and young people to increase opportunities for consultation on service delivery and planning.

By placing child protection as a key aspect of not only Children's Services but all our responsibilities we will strive to fulfil the vision and we will deliver improved life chances for all children in Perth and Kinross.

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Chief Executive
Perth & Kinross Council

Kevin Mathieson
Chief Constable

Tony Wells
Chief Executive
NHS Tayside, Families Services

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Chair
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Executive Summary

The last twelve months has continued the pattern of recent years with a busy agenda which places heavy demand on the resources allocated to Child Protection in Perth and Kinross.

The strong Community Planning partnerships which has existed for many years in Perth and Kinross, and which have benefitted child protection, have been extended now more formally into the Single Outcome Agreement with the Scottish Government and it is anticipated that this will deliver improvements in outcomes for children and young people in Perth and Kinross. The targets to be achieved in the SOA, through the Integrated Children's Services Plan will be closely associated to the work of the CPC in improving outcomes for vulnerable children in the area. The executive group for child protection work in Perth and Kinross, the Children and Young People's Strategic Partnership, provides strong leadership and has continued to set child protection in the context of all children's services and to lead the integration not only these services but for all services which impact on the lives of children and young people. In this way a balance is maintained between child protection being firmly embedded in all children and families work but also part of the wider Public Protection agenda. The Children and Young People's Strategic Partnership has fulfilled its scrutiny and governance role in child protection and addressed issues requiring consideration at the most senior level. The Partnership has also set the example of improvement through self evaluation as a means of developing services and improving outcomes for children and families.

Within the CPC the last year has seen a continuation of recent years with greater volume and activity requiring attention and consideration. Stability and focus within the CPC has been maintained through clear targets set in last year's Business Plan, despite turnover in membership of some of the CPC for operational and personal reasons. Several new members have joined the Committee in the last year and attempts have been made to recruit from areas where we would particularly value a contribution.

The sub group system which drives the work of the CPC has been increased by the creation of a Self Harm Sub Group and the formation of a Child Protection Messaging Sub Group to address electronic child protection information sharing between agencies. A Self Evaluation Sub Group with a remit for quality assurance in respect of auditing practice and performance, the monitoring and development of relevant action plans and consultation with service users regarding the impact of services has been established this year.

The CPC continues to meet bi-monthly and has amongst other business contributed to several national consultation documents such as the underage sex protocols, child trafficking, information sharing, protection of vulnerable groups legislation and rape and sexual offences consultation. The CPC also has representation on the Young Runaways National Working Group and regularly attends and contributes to national meetings of the CPC and the Scottish Government.

In terms of achievements the CPC is particularly pleased that the Child Protection Website has been further developed with a more child friendly appearance but this will also be a source of reference for practitioners and will be one part of improved public access to information in child protection. Also, the evaluation of the Inter Agency Guidelines was completed this year and as a result of the very positive feedback the existing guidelines will be produced in a similar format with some updating. Research was also undertaken on the

impact of public information established by the CPC and the learning from this will inform a new and refreshed public information campaign which will shortly be launched. Lastly, and most significantly the CPC has undertaken a major self evaluation exercise and from that has developed an improvement plan which will inform the business plan for the coming year.

The Lead Officer's post has been filled on a temporary basis and the role of the Development Officer has been expanded and broadened to incorporate a multi-agency training and development role. This will allow sharpening of focus in child protection training in a multi-agency way building on the already strong links which exist with the National Training Co-ordinator's Group and the PAN Tayside Training Consortium. Evaluation of the impact of training and development activity in achieving business objectives will be undertaken to ensure that those additional resources will be deployed to maximum effect. The roll-out of "Getting Our Priorities Right" and training of specialist staff was undertaken by a national voluntary provider and a further programme of awareness training is being planned, as well as more advanced training for those who have undertaken the basic programme. This is one way we are continuing to address the challenge of parental substance misuse which continues to be one of the main challenges facing the CPC. Other challenges include the ever-growing concern regarding on-line grooming, child exploitation and IT related child care concerns such as text bullying. This has been tackled by the roll-out of the CE-OP "ThinkUKnow" campaign for on-line safeguarding of children who engage with social and networking sites and other interactive facilities. Tayside Police Community Involvement Officers have already started the delivery of this to a significant group of school children but this new training will ensure that the capacity will be available to roll this out to all children.

MAPPA (Multi Agency Public Protection Arrangements) have now become well established in Perth and Kinross and the guidance provides the framework under which risks are assessed and managed. There are strong ties between the work of MAPPA and the Child protection Committee with regular updates being provided by the representatives of MAPPA who sit on the CPC.

The involvement of young people in child protection services has been a priority for the CPC again this last year. Several different approaches have been pursued to include the views of young people who have an interest in the child protection process and for those children and young people who are interested in being involved in planning for children's services more generally.

Lastly, whilst Perth and Kinross CPC has worked hard in the last year to keep abreast of national issues, the CPC is also aware of the importance of developing services which represent and reflect the unique nature of the population it serves. As well as urban and rural challenges the impact of migrant workers on children's services and the pressure on children from living in temporary accommodation are all matters requiring further attention of the CPC in the coming year.

Evaluation and Inspection

Both the Children and Young People's Strategic Partnership and the CPC have undertaken self evaluation exercises in the last year and identified improvement plans in areas of leadership and "How well are children and young people protected and their needs met?" Self Evaluation Indicators.

A number of other inspections and audits relevant to child protection have taken place in the last year. For example the Accounts Commission recently published the Best Value of Community Planning audit of Perth and Kinross Council and reported "Community Planning is well developed in Perth and Kinross and is supported by a strong commitment to partnership working, effective planning structures and a clearly defined set of desired outcomes".

SWIA undertook a follow-up inspection in April 2008 of Social Work Services and noted improvements in a number of areas which, directly or in-directly, concern keeping children safe. Similarly, HMIE and Care Commission have inspected a number of schools and services in Perth and Kinross in the last year considering amongst other areas, child protection. Community Learning and Development received a very positive inspection and play an important role in supporting engagement of children and young people and early intervention work with vulnerable children. Key strengths include positive and motivated staff and volunteers who showed high levels of commitment and Community Link Workers who make a significant difference to the lives of learners at schools.

The CPC has also closely examined publications of other authorities' inspections and applied learning in Perth and Kinross from these, when appropriate. CPC staff have also attended national seminars on the subject and have used a matrix of inspection reports to focus in on aspects of strong practice and standards where consistently authorities have struggled to produce high standards.

The CPC has been undertaking a number of audit and self evaluation exercises over the last two years to try to improve the effectiveness of child protection services and this summer has undertaken an inter agency self evaluation exercise to take this agenda forward. The CPC has also been aware of the benefit of this in preparation for HMIE Inspection which is due to start in December 2008. From the CPC Away Day in May 2008 key agencies and organisations completed single agency evaluations which have been incorporated into an inter-agency self evaluation and improvement plan which links to this Business Plan. Further details of this are included later in the report of the Self Evaluation Sub Group.

Police

In 2007 the Deputy Chief Constable undertook a review of Tayside Police in order to identify what was required to position Tayside Police to better respond to future policing requirements, improve performance and provide a better quality of service to the people of Tayside.

The review identified that the services provided to the most vulnerable in our communities would benefit from being better organised and co-ordinated within Divisions.

The review recommended that Public Protection Units (PPU's) be set up within each Division under the management of a Detective Inspector to oversee and co-ordinate the investigation

and policing services provided to victims of rape and serious sexual assault, child abuse, domestic abuse, hate crime, adults at risk and vulnerable persons.

The review also recommended that the PPU's actively pursue joint working arrangements with local authority, health and voluntary sector partners to further develop information sharing and service provision.

The PPU in Western Division – Perth and Kinross local authority area - is fully operational and embedded within the overall Force structure.

Its remit is to:

- co-ordinate and lead on protecting vulnerable people
- manage critical incidents involving vulnerable individuals
- provide focus on the investigation of sexual offences
- manage child protection enquiries
- manage serious violent and sexual offenders
- manage the investigation of suspicious missing persons
- manage hate crime

This supports force wide common operational practices both internally and in conjunction with partner agencies.

Headquarters Public Protection and Justice Unit maintain an overview of Divisional PPU's and has a responsibility for providing the policy framework and legislative guidance.

NHS

In the review of Child Protection Action Group (CPAG), there are now three sub-groups which link to similar sub-groups of CPC.

The Policy Sub-group which leads on the writing and reviewing of policies, protocols, guidelines and procedures and there is a programme in place which should be completed by November 2008:

- No access to families protocol for community nurses
- Mobile families protocol
- Transfer of cases in and out protocol
- Children not registered with a GP protocol
- Guidelines for receiving information from paediatric liaison nurses
- Guidance for convening and chairing network/professionals meetings

Continuous Improvement Sub-group which monitors and co-ordinates activity taking place across Tayside in relation to self evaluation, audit and quality improvement to ensure this is appropriate and not duplicated.

Visible, Accessible and Integrated Care (VAIC) Sub-group for Children and Young People has been established to report to the VAIC Steering Group and CPAG to monitor the

development of the new service model for community nursing in relation to services for the most vulnerable children and families. This will also lead on the development of GIRFEC.

An Independent Record Keeping audit was carried out by the Internal Audit Department last month. This was carried out on health visiting records of children named on the Child Protection Register. The report found this was adequate and any weaknesses are to be addressed in the action plan.

Tayside Child and Adolescent Mental Health Services

A collaborative commission in respect of children and adolescent mental health services in Tayside has been completed to deliver the relevant actions from assessment of services provided against the mental health of children and young people, a framework for promotion, prevention and care. As a result of this work, 5 promises have been developed to demonstrate the implementation of this framework.

Patient Promises

- 1 Mental health issues are identified and treated as early as possible
- 2 Vulnerable children have access to the right services, at the right time to improve their quality of life and long term health
- 3 Parents will have access to a range of parenting support programmes that will be delivered consistently across all partners to allow them to better support the child
- 4 All children and young people requiring treatment for depression will have access to the right treatment at the right time to reduce the impact of depression in their lives
- 5 Children and young people requiring support and treatment will be seen within 18 weeks

Management Information

Management information relating to child protection is collected, analysed and presented to the Child Protection Committee on a 6 monthly basis in order to consider trends and implications for service development.

National Headline Statistics published by the Scottish Government are due to be published later this month for the period April 2007-March 2008, however for the preceding year April 2006 - March 2007 the following trends are of note:-

- As of 31st March 2007 there were 3,148 children on child protection registers across Scotland representing an increase of 11.9% over the previous year.
- For 85% of the children subject to an initial case conference, the birth parent was the primary known / suspected abuser.
- Of the children subject to an initial case conference nationally 68% were placed on a child protection register.
- During this period there was a further increase over the previous year of 26 % in registrations under the category of emotional abuse and an increase of 21% in the registrations category of neglect.
- The number of children on the child protection register at the rate per 1,000 for Perth & Kinross Council is 1.7 compared to the Scottish average of 2.7.

Registration

In Perth and Kinross there were significantly more children (51%) on the register on 31 March 2007 than March 2006 which was an unusually low figure. The higher figure also represented a number of children in large sibling groups.

Between 1 April 2007 and March 31 2008 a total of 109 children were on the register at some point compared with 103 in the previous year.

Of those children subject to initial case conferences 74% had their names placed on the child protection register. This is slightly above the National figure for the previous year (68%) and represents a significant increase in the % registered previously. Taken in the context of a further increase of 21% in contacts for the range of 'child care concerns' (over and above the previous year increase of 128%) and the only small increase in overall registrations, suggests that there is effective assessment of children being brought to conference with increased intervention at an earlier stage. This has required greater capacity being made available within the Duty / Child Protection team to respond to these concerns. Reflecting their obvious vulnerability, children aged 1- 5 form the largest age group of registered children.

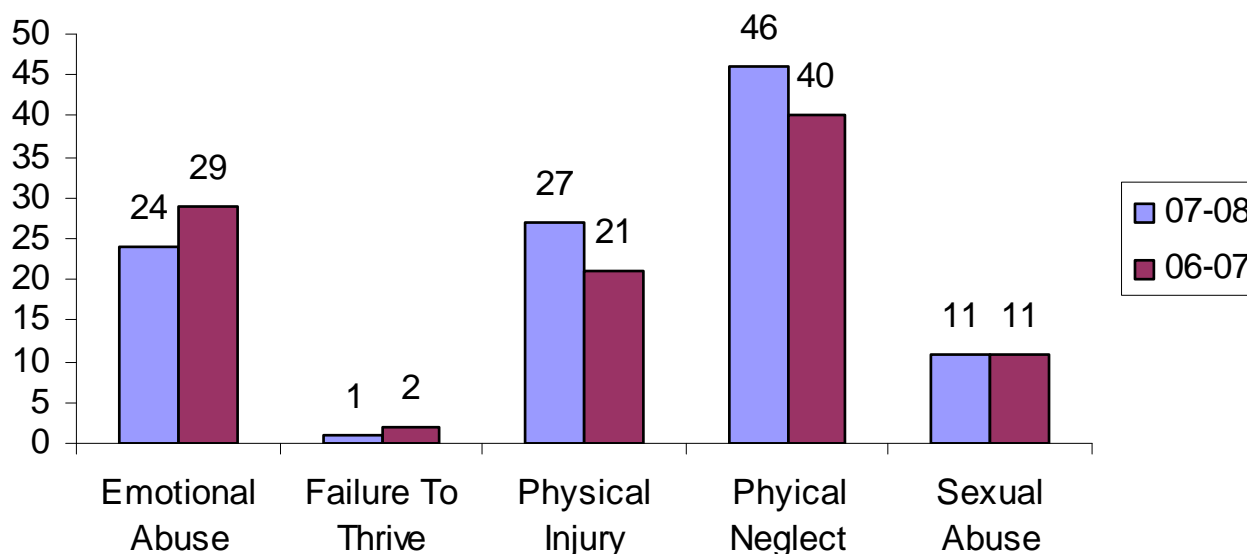
Most children remain on the register for between 6 and 12 months suggesting focussed activity; a small number require longer term support, or are removed to alternative care settings.

Household characteristics

Analysis of household characteristics indicate that poverty through unemployment, and low income, domestic abuse, inadequate housing and substance misuse are the key social issues, though not exclusive reasons, which contribute to the vulnerability of children.

Categories of abuse

Children on the register between 1 April and 31 March



In line with National figures, over the last three years the trend continues for children to be registered primarily for being at risk of physical injury/neglect. This directly reflects the increase in domestic abuse, substance misuse and complex needs.

Pre birth assessments

These assessments are now well established with a total of 27 taking place this year. Of these 15% were registered pre or immediately post birth, and a further 33% subject to close monitoring and support. 17% moved out of the area prior to birth and assessments were forwarded to new authorities.

Vulnerable Children

In the period 2007-8 there were 583 referrals to the Scottish Children's Reporter Administration in Perth & Kinross. As a percentage of the child population in Perth & Kinross 1.15% of children were referred to the Reporter, a reduction from the 2006-7 figures of 2.3%. The ratio of non-offence (care and protection) to offence referrals was 0.46:1, a slight increase in last year's figure of 0.4:1. The majority (82%) of all referrals were from the police. (The national average for police referrals was 88.76%). The number of persistent offenders in Perth & Kinross during this period was 20, a significant reduction from the previous year's figure of 28.

Across Scotland in 2007-8 a significantly higher number of children were referred to the reporter on care and protection grounds (58,914) as those referred on offence grounds (31,355). However, in Perth and Kinross and a comparator authority (Angus) more children were referred on offence grounds than care and protection grounds. It is to be noted that in each of these authorities there are pre-referral screening processes (for both categories of referral) in place to ensure that only those children who may require compulsory measures of supervision are referred to the reporter.

TEAM	CARE AND PROTECTION	OFFENCE
PERTH & KINROSS	184	399
ANGUS	385	656

Perth and Kinross: Children and Young People's Profile

Although in Scotland as a whole the number of children and young people is increasing slightly (a projected increase of 3% in under 16 year olds between 2006 and 2031), the increase in Perth and Kinross is much higher (a projected increase of 14% in under 16 year olds between 2006 and 2031).

The following information provides a helpful profile of children and young people in Perth and Kinross. Information relating to Perth and Kinross, Dundee and Angus reflects the work of services such as Tayside NHS and Tayside Police, across all three areas. It is important to recognise, however, that there are significant inequalities in social, educational, economic and health standards within Perth and Kinross.

Population

The estimated population under age 20 in Perth and Kinross is 31,722. The breakdown by gender and age ranges is shown in the table below.

Population of Perth and Kinross aged under 20 by gender and age banding (2007):

	0-5	6-11	12-16	17-19
Male	4,263	4,844	4,610	2,656
Female	4,083	4,705	4,345	2,216
Total	8,346	9,549	8,955	4,872

Source: GROS Mid-Year Population Estimates

Ethnic Minority Groups of School Age Children

<i>Ethnic Origin</i>	<i>Total Number</i>	<i>Primary</i>	<i>Secondary</i>
Black African	9	3	6
Black Caribbean	4	3	1
Black Other	5	2	3
Asian Indian	15	13	2
Asian Pakistani	58	35	23
Asian Bangladeshi	7	4	3
Asian Chinese	40	14	26
Asian Other	29	16	13
White Other	400	238	162
Mixed Race	138	88	50
Gypsy & Other Travellers	32	15	17
Not Disclosed	239	The biggest number of non disclosures are situated in S3 - 114	
Not Known	933	675 are recently enrolled in P1 and have not yet been fully processed	

It is important to recognise that ethnic identity is not a precise recording mechanism/measure, for example, a child resident in Scotland of Bangladeshi parents might want to be considered Scottish, regardless of their ethnic background, whereas the same child born in Scotland of Bangladeshi parents should be entered as Asian Bangladeshi in respect of his/her ethnic background. Accurate interpretation of the data is therefore difficult to achieve and must be viewed with caution.

In respect of white other category, children with a Polish ethnic background form the biggest group - 87 attending primary school and 52 attending secondary school. This total of 139 is a 44% rise on the figure for the previous year. Others of Eastern European origin include children from Rumania, Russia, Lithuania, Czech Republic, Bulgaria, Slovenia and Hungary. These in combination only amount to a further 19 pupils. White other as a classification includes all other nationalities which have settled in Scotland including others within the United Kingdom.

Teenage Pregnancies

During the reporting year 1 April 2007 - 31 March 2008, the number of teenage pregnancies in Perth and Kinross was 139. 5 of these young women were 16 years old and 10 had reached 17 years of age. Comparable figures for Angus were 111 and Dundee 283 respectively. There were no under-age births.

Homelessness and Temporary Accommodation

In 2007/08, 273 homes were let to homeless families and individuals, 242 families with children were accepted as homeless and accommodated in bed and breakfast accommodation and in temporary tenancies.

In the first quarter of the current financial year, 207 children under the age of 16, were placed in temporary accommodation. There was also a substantial number of young people in hostel accommodation as indicated.

Age	Female	Male	Total
16	3	5	8
17	11	3	14
16-17	14	8	22

There are currently 6 young people aged 16-17 in such temporary accommodation. The main reason for these young people presenting as homeless is due to them being asked to leave the family home for reasons of relationship breakdown or overcrowding.

Provision for Vulnerable Young People and Families

Perth and Kinross has recognised the serious shortfall of appropriate accommodation for children and vulnerable young people. Measures have been taken to improve this service and to address the long-term housing needs of this vulnerable group. The Homeless Strategy Paper 2009-2012 highlights the improvements required to address this problem.

The local authority has some capacity for the accommodation of this vulnerable age group by providing supported accommodation in Wellbank House and improved support for young people in Greyfriars Hostel.

Future Service Developments

The best quality resources for homeless families are furnished temporary tenancies and Perth and Kinross intend to incrementally expand this facility through existing stock and through the use of RSL (Registered Social Landlord) properties.

Bed and breakfast establishments will remain as a necessary option and further supported family accommodation will be made available later this year after refurbishment of a former sheltered housing scheme. This will be able to accommodate 8 families.

The Private Sector Leasing Scheme will continue to be used to augment supply of temporary accommodation and a modelling exercise has been commissioned to analyse current need.

FULFILLING THE FUNCTIONS OF THE CHILD PROTECTION COMMITTEE

As set out in the National Child Protection Committee Guidance document, the Child Protection Committee is defined as the primary strategic planning mechanism for inter-agency child protection work in the local authority area.

Remit & Review

Perth & Kinross Child Protection Committee has a number of main functions. These can be categorised under three main themes:

Strategic Planning which can be sub divided into

- Planning and Connections;
- Communication and Co-operation;
- Listening to Children and Young People.

Continuous Improvement which can be sub divided into

- Policies, Procedures and Protocols;
- Management Information;
- Quality Assurance;
- Promotion of Good Practice;
- Training and Staff Development.

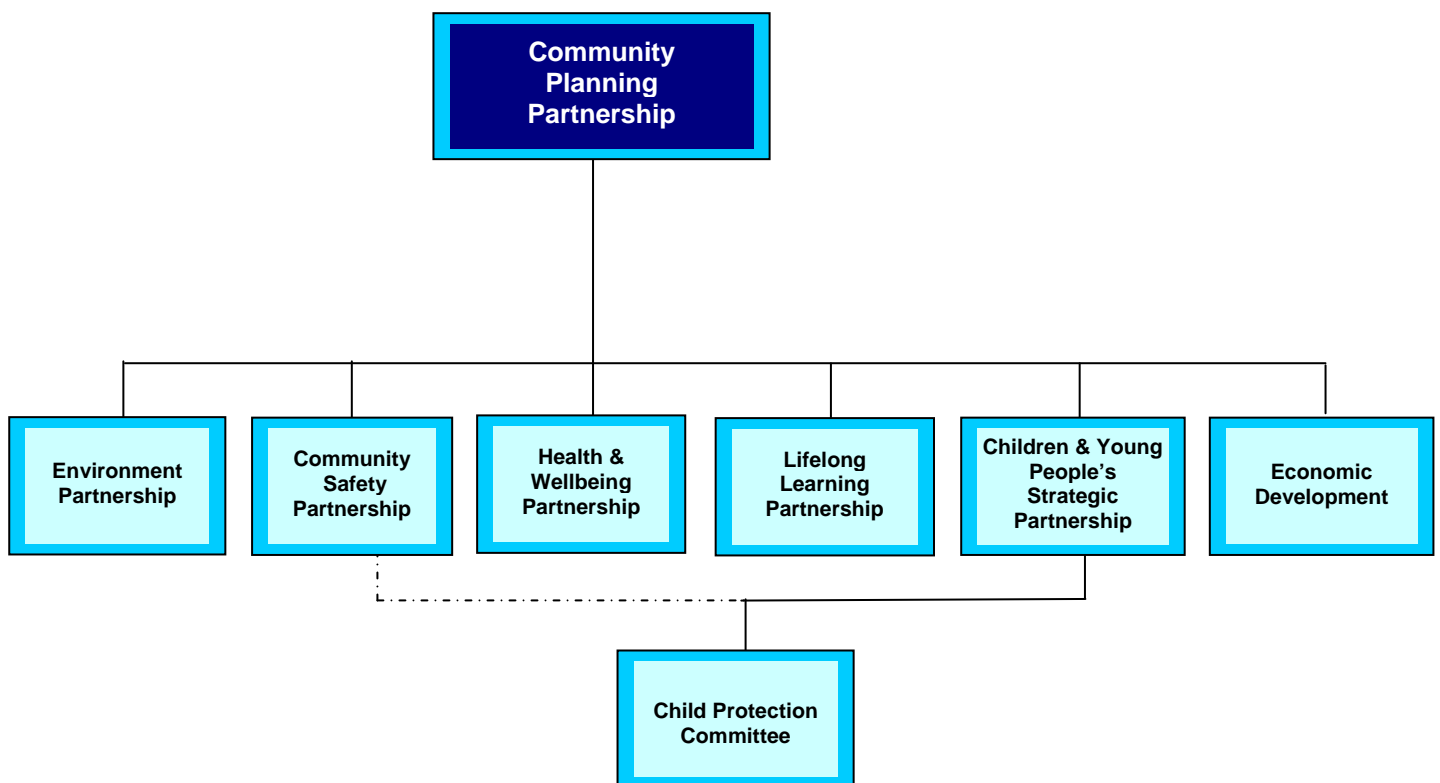
Public Information has a dual purpose

- Dissemination to the public of the Child Protection message;
- Accessibility - informing the public of how to raise concerns and who to contact.

Strategic Planning

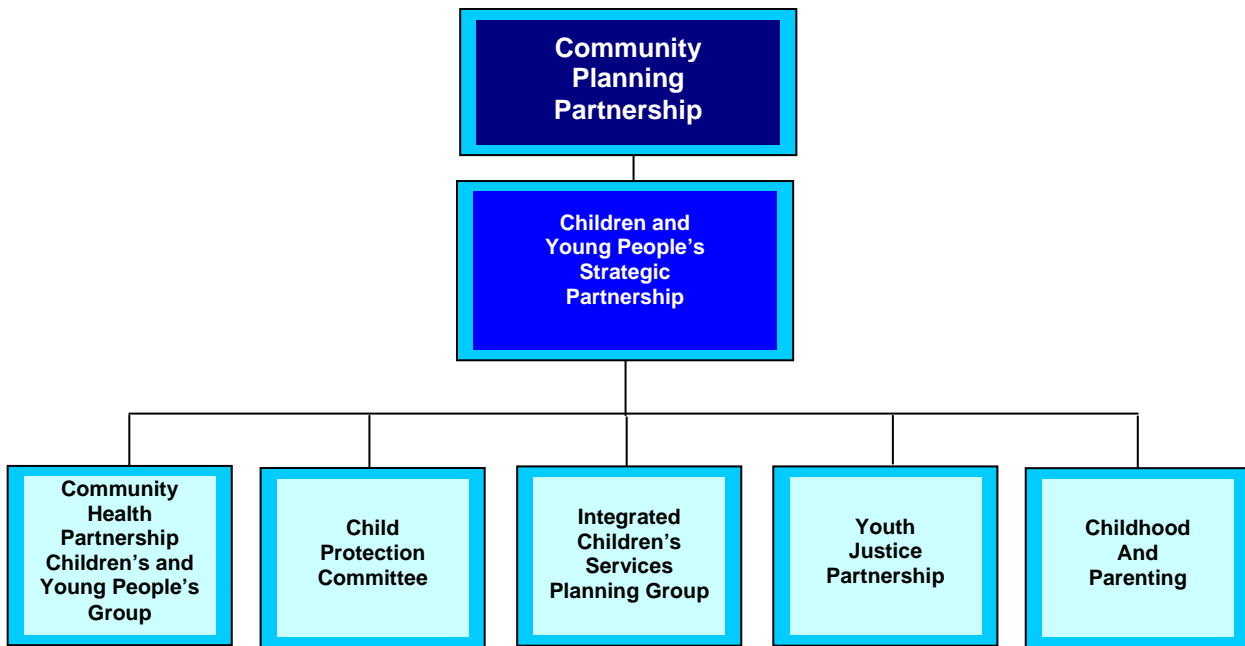
Planning and Connections

The Perth and Kinross Child Protection Committee has the vitally important role of operating as the multi-agency strategy and planning group within the local authority area and is charged with monitoring and improving services and ensuring the safety and well being of children and young people. The CPC is set within the Perth and Kinross Community Planning Partnership framework and reports to the overarching Children and Young People's Strategic Partnership.



Within Children and Young People's Services, the Children and Young People's Strategic Partnership is now well established and includes all aspects of Children's Services in a conscious decision to set child protection firmly within a continuum of Children's Services. The Partnership has embraced a self evaluation approach and has undertaken a self evaluation audit against the leadership standards supported by an external facilitator. The Partnership's vision is encapsulated in the commitment of "supporting all our children and young people to be the best they can be".

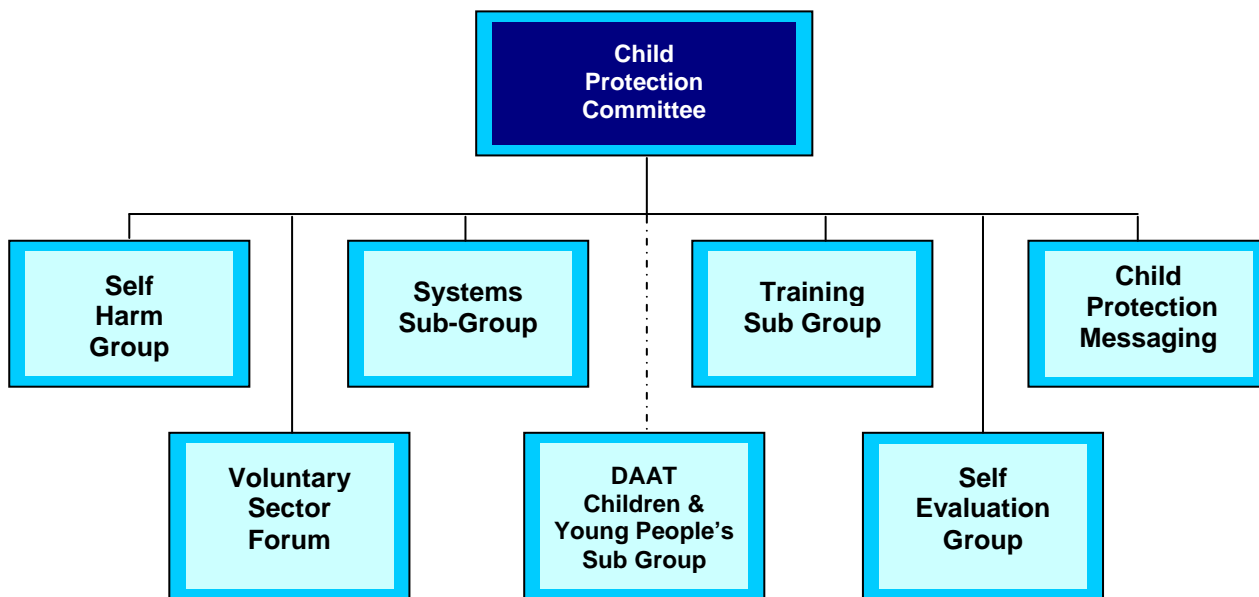
This fits neatly with the Perth and Kinross Community Planning Partnership which continues to promote a vision of a "confident and ambitious Perth and Kinross to which all can contribute and in which all can share". This will be achieved through its aims of "safe, healthy and inclusive communities and nurtured and supported people".



This Children and Young People’s Strategic Partnership provides strategic leadership and direction in relation to child protection and the planning and delivery of integrated children’s services within Perth and Kinross. The Partnership pays close attention to the arrangements for child protection to ensure that they are aligned with and integrated to arrangements in place for Integrated Children’s Services Planning and through the vision it will deliver improving outcomes by focusing on achievement and attainment, addressing inequalities and engaging with children, their families and communities.

The Children and Young People’s Strategic Partnership clearly recognises the importance of the Integrated Services Plan in articulating and delivering the Single Outcome Agreement for children and families.

Also, in compliance with national guidance on child protection this enables the Chief Executive of Perth and Kinross Council, the Chief Executive of NHS Tayside and the Chief Constable of Tayside Police to discharge their duties by creating a Chief Officers Group with child protection its priority. Child Protection is a standing item on the Partnerships Quarterly Meetings; trends and statistics are analysed every six months and the Annual Report and Business Plan remains an item on the agenda at least yearly. In this way the Partnership fulfils its scrutiny role and has identified and addressed some key issues which require Chief Officer consideration (e.g. CAHMS Services and Children in Temporary Accommodation).



The Child Protection Committee has a range of sub groups which progress the various work streams.

These have been augmented from the previous year as new areas of work have been identified.

The CPC has forged strong links with DAAT and the Chair of the CPC also chairs meetings of the DAAT Children and Young People's Sub Group. Close collaboration with DAAT has resulted in a strong "Getting Our Priorities Right" programme of both basic awareness and specialist training in Parental Substance Misuse and its impact on families. Further information is outlined in the sub group report later in this document.

The Domestic Abuse Forum has representation from members of the CPC who sit at both strategic level and operational level. Joint initiatives have taken place including stalls at public locations providing leaflets, advice, guidance and assistance and other events are planned. Domestic Abuse promotional articles have also featured on the CPC Child Protection Web Site.

NHS Tayside address child protection issues through a Tayside Child Protection Action Group. Members of Perth and Kinross CPC regularly attend and contribute to these meetings.

Similar to the DAAT, the Youth Justice Partnership and the Community Safety Partnership have the Chair of the CPC sitting on these fora to ensure strong links across these related areas.

The Prison Service and Tayside Fire Brigade are in regular communication with Tayside Fire Brigade's child orientated Safe Drive Stay Alive campaign, a dramatisation of a road traffic accident and its consequences, also being featured on the Child Protection Web Pages. The Prison staff has benefitted from training delivered in a multi-agency format and have representatives on the Training Sub Group.

The Adult Support and Protection Group works in tandem with the CPC, with the respective chairs attending each other's meetings and close links being forged between Development Officers, this proves particularly beneficial in consultations concerning the Protection of Vulnerable Groups legislation.

The Independent Schools Sector is a significant provider of schooling in this local authority and the ten separate education establishments have formed a Schools Forum. The Chair of this group sits on the full CPC and there is a regular exchange of information between the two groups.

The Chair of the CPC regularly attends the National Child Protection Committee and Chairs meetings with the Scottish Government. He has also chaired a 'task group' considering the processing of Child Protection Case Conferencing and how to shape nationwide consistency. CPC has also been represented on the Young Runaways National Working Party and Allegations Against Carers Working Group as part of the Foster Care National Strategy.

A more local planning group is the PAN Tayside Training Consortium where the Development and Training Officer meets with colleagues from Angus and Dundee to provide consistent practice across Tayside and share skills, knowledge and combine to deliver appropriate training.

MAPPA (Multi Agency Public Protection Arrangements)

The Management of Offenders (Scotland) Act 2005, sections 10 and 11, provide statutory function for local authorities, Police, Health and the Scottish Prison Service (known as the Responsible Authorities) to jointly establish arrangements.

MAPPA for the assessment and management of risk to the public posed by sex offenders, violent offenders and those whose conviction leads the Responsible Authority to believe that they pose a significant risk of harm.

The MAPPA guidance provides the framework under which MAPPA operate, identifying three separate but connected levels at which risk is assessed and managed. This structure of risk management is intended to enable resources to be deployed so that identified risk can be managed in the most efficient and effective manner.

The levels are:

- | | |
|---------|---|
| Level 1 | Ordinary Risk Management |
| Level 2 | Local Inter-Agency Risk Management |
| Level 3 | MAPPA – Multi-Agency Public Protection Panels |

The multi agency approach to assessing and managing offenders who may pose a risk of harm to the community is well established within Perth and Kinross. A key success of the Tayside MAPPA is the continued joint working of the Criminal Justice Services, Child Care Services, Public Protection Teams and the Offender Management Teams of Tayside Police.

This allows for all initial information to be exchanged in all cases, identifying those that can be effectively managed at Level 1 (which is the vast majority of the offenders) and also identifying those requiring either level 2 or level 3 management. The majority of these offenders pose a risk to children and young people and as part of risk assessment procedures the MAPPA will regularly instigate child protection measures and exclusion orders where necessary.

The Chair of Perth and Kinross MAPPA also holds the position of Vice Chair of the Child Protection Committee.

Systems Sub Group

During the year 2007-2008, the System Sub Group has concentrated on undertaking activity to improve the quality of inter-agency working as a whole. Only one case has been referred at the end of this year for individual review and this will commence shortly.

The year began with a multi agency audit of 21 cases. This audit identified good practice around recording of involvement, focussed meetings and a high level of contact with families, but also identified some areas for improvement in respect of consistency in using and updating risk assessments and, in particular, the need to introduce a post 'de-registration' network meeting to ensure improvement is being sustained.

A further annual audit is currently being undertaken. A total of 16 parents completed a questionnaire on their experience of child protection activity – providing further insights into how the service can be improved.

Other activity undertaken by the Group:

- production of guidance in respect of improving participation of children and young people at child protection case conferences
- completion of guidance for Significant Case Reviews
- commencing work on improving statistical information to be completed for implementation in the new financial year
- preparation of guidance around responding to under age sexual activity

Self Evaluation Sub Group

The purpose of the Self Evaluation sub group of the CPC has been to develop a self evaluation approach within the CPC. The group identified information areas from last year's Business Plan and monitored progress on, for example, evaluation of public information and information to practitioners and involvement of young people. The group has evaluated the learning from other HMIE Child Protection Inspections and established a self evaluation exercise for CPC. The Quality Indicators used are contained in "How well are children and young people protected and their needs met?" published by HMI(e) October 2005.

This exercise started at the CPC Away Day in April 08 and was followed by Single Agency Evaluation from Tayside Police; NHS Tayside; ECS; Voluntary Sector and Housing and Community Care. These were considered, challenged and incorporated by the Self Evaluation Sub Group over the summer and presented to over 70 practitioners in inter-

agency locality groups for scrutiny from a prevention perspective. The self evaluation and improvement plan was approved by the Children and Young People's Strategic Partnership in early September and will be circulated by the end of September 2008

Child Protection Messaging

An inter-agency group including operational and technical staff has been formed in Perth and Kinross to implement child protection messaging. It communicates directly with both the Tayside wide and Perth and Kinross Data Sharing Partnerships. Its purpose is to facilitate inter-agency communication about children in need of protection.

A communication and work plan has been designed to progress the work of this automated system for electronically sending nationally agreed messages about child protection investigations:

- A child protection investigation has commenced in respect of a named child
- A child protection investigation has commenced in respect of a named child and this child is currently recorded on a child protection register
- There is a current child protection registration recorded for a named child
- Child protection activity for a named child ceased on a given date
- Name of linked child to a child who is currently subject to child protection activity
- Name of linked child to a child who has been previously subject to a child protection activity

Child protection messaging is still a work in progress with the technical aspects of enabling different organisations and agencies to communicate electronically via a multi-agency storage of information currently in the final stages of completion.

The Voluntary Organisations Child Protection Forum

The Forum has continued to meet bi monthly although attendance at meetings has been fairly small due to a number of core members leaving. There is a continual need to make voluntary sector organisations aware of the Forum and encourage their participation. The regular members find the meetings informative and helpful in giving them a wider perspective on child protection issues in Perth and Kinross. We have started to share our expertise more formally within the group.

Members of the Child Protection Committee assisted the Forum in leading a half day session on Neglect which was both very well attended and well received. In addition, members of the forum have participated in the PAN Tayside programme of inter agency training which has proved very worthwhile. The Forum is currently conducting an Audit of Training Needs in the voluntary sector. This will inform, not only our own training plans, but also the inter agency training which is being overhauled.

The Chairperson of the Forum continues to attend the CPC and acts as a link between the two. Representing the diversity of the voluntary sector and keeping everyone informed continues to be a challenge and an area requiring constant attention.

The Self Harm Sub Group

The Self Harm Sub Group is composed of a representation from a broad range of agencies, namely – local authority, health, Mindspace, YMCA, Penumbra, Barnardo's, Youth Services, Chooselife, Perth College and Perth & Kinross Association of Voluntary Service. The diversity of the membership reflects the need to take a holistic approach when looking to address issues and support young people who self harm.

The group has developed an action plan designed to target three specific audiences – professionals and services, parents and carers and most importantly the young people themselves.

The key themes addressed within the action plan are “Prevention, Communication and Information” support and training. Associated outcomes and added value from this work will be to ensure that all partner providers will work to shared guidelines; that individuals, whether professionals, parents/carers or young people will have a raised awareness through training and communication, and that young people will demonstrate an increase in self esteem and self confidence and feel less isolated.

Actions within the plan have recently been updated and progress mapped. It is the intention to appoint, through Choose life funding, a part time coordinator who will work with partners to promote integrated responses to the need of young people in relation to self harm through drawing together the strands within the action plan, developing networks and training/information resources.

DAAT Partnership Sub Group – Children, Young People and Families

1 Group Review

The Children, Young People and Families group has been going through a process of restructuring this year. A development day was facilitated by an external consultant and this was successful in identifying a way forward for the group. The following was identified as work streams to be progressed.

- A Group Profile – which identified the purpose and role
- Review of attendees – does the group have the right people at the right level to carry out its function?
- A work plan that is focussed on the strategic outcomes of the DAAT Partnership
- A Deputy Chair identified

2 Getting Our Priorities Right (GOPR)

A joint piece of work was taken forward by the DAAT Partnership and the CPC, funded by the DAAT Partnership, to review the extent of GOPR training and identify the requirement for more training in this area. Training was provided by Aberlour Trust over four two day sessions, 105 people attended this training. The overview of the evaluation of the training from the majority of the staff was positive and found that the event gave them a better understanding of the impact of substance misuse on children. However, there were some

who felt the training was aimed at too basic a level as they had already incorporated best practice into their current work plans.

It was decided by Education and Children Service's and partners that there was no requirement for further training to be delivered by Aberlour Trust as this could be provided in-house by existing staff. In the future, however, there would be a need to follow up training for core staff on "risk assessment" to support the GOPR protocol.

3 Looked After and Accommodated Children

It had been identified by the members of the group as part of the review of existing service provision that there was a clear gap in service provision to this particular group. The gap identified a clear need for a specialist substance misuse support worker to work with existing services. This was referred back to the DAAT Executive group who agreed on behalf of the DAAT Partnership to release funding for this. A tender process was commissioned locally and the provider identified. This service level agreement is for a three year period.

4 Audit of Services (Parental Substance Misuse and Children Affected)

An audit was completed in November 2007 to gauge the number of children impacted by their parent's substance misuse. The following information was evidenced by this process. Not all of the services who could have been involved took part in the audit and this has been addressed by the sub group.

- Completed forms equated to 62 questionnaires (two were spoiled)
- The parents/partners identified care for a total of 108 children
- Within the 108, 29 children were living apart from their parents
- Of the 62 responses we learned that 19 people had primary issues around alcohol with 22 having primary issues around Heroin

This audit provides a bench mark and the audit will be repeated in November 2008.

Other pieces of research also took place in the last 12 months. These were in the areas of substance misusing parents' experience of drug and alcohol services. Locally a mini Scottish Schools Adolescent Lifestyle and Substance Use Surveys (SALSUS) was undertaken. The results of this are still awaited.

Domestic Abuse Forum

The impact of domestic abuse on children and young people is widely documented. It is an increasing concern in Perth & Kinross and is a primary reason for registration in over a third of all cases currently on the Child Protection Register.

Strong strategic links exist between the Child Protection Committee and the Domestic Abuse Forum which explicitly includes addressing the needs of children and young people within its core areas of prevention, provision and protection for those affected by domestic abuse.

As well as statutory agency involvement, local voluntary agencies, in particular Barnardo's, and Women's Aid, provide support directly for children and young people. In addition, work is being undertaken with both teachers and schools as part of the prevention strategy.

Communication and Co-operation

The most significant changes to the communication capabilities of the Committee related to the development and re-orientation of the CPC Web Site pages with a more user friendly style adopted, additional features included for example copies of CPC minutes, protocols and a refreshing of the linked web pages. Closer links have been forged with the Young Scot Portal and connections strengthened to Cool2Talk.

The local authority website has been utilised to best effect also with special child safety topics featured prominently with banner headlines and pictures holding prime position of the home page. Promotional themes included Domestic Abuse and its effects on children, Safe Drive – Stay Alive, a Tayside Fire and Rescue Drama, an Information Feature by the Reporter to the Children's Panel explaining her role and how it relates to children.

A second major initiative which greatly raised the profile of the CPC and child protection generally was the compilation of a quarterly newsletter which provides information on child protection issues, gives insight into the role of a specific practitioner. The circulation includes all voluntary and statutory agencies and copies were made available both electronically and hard copy. Feedback so far has been positive with many appreciating the format with helpful contact number and training opportunities clearly outlined on the outside pages being particularly well received.

The Child Protection Officers Network continues to be a vital link between the strategic position of the Committee and the operational front line teachers. The quarterly twilight meetings are well attended and provide an opportunity for networking and also gaining appreciation of the national picture and developing trends that are relevant to individual schools. The Network is not restricted to only school Child Protection Officers but is also available to attendees representing Perth College and Independent Schools. The Network is due to be extended with invitation to specific individuals within Cultural and Community Services who have benefited from the Child Protection Officer specialist training. The Network also plays a significant role in the development of updated ECS procedures.

The Inter-Agency Guidelines which were launched and first circulated in the summer of 2006 were the subject of a detailed piece of research to evaluate their impact across and within agencies. A significant number of respondents engaged with this project and there were several useful and helpful comments made which will help shape the updated guidelines which are now being re-launched in updated form.

ECS Procedures were also updated and launched with all ECS staff. These have been positively evaluated by Education and Children's Services staff.

The co-location of Police and Social Work Child Protection Staff which was being considered will now take place in a more limited way, as a result of a cost/benefit analysis. Almondbank House will provide workspace for police and social workers involved in joint investigations. It will also have designated areas for Police and Social Work to conduct Joint Investigation

Interviews, with the potential to locate a remote CCTV installation for court purposes for vulnerable witnesses.

A further initiative which will have significant ramifications is the work endorsed nationally on the electronic sharing of information for child protection. The Cross Boundary Group working in conjunction with the Tayside Data Sharing Partnership continues to progress this work, the speed of which is dictated by the Scottish Government funding allocation and the availability of adaptors which enable the cross flow of information between disparate agency databases via a multi agency store.

Training and Staff Development

The Training Sub-Group continues to deliver a wide range of Child Protection training courses. The composition of the group includes several members of the Child Protection Committee and is enhanced by others.

In January 2008, the vice chair from Tayside Police took over the chair and the Development Officer realigned his workload to devote more time to training issues.

A detailed breakdown of the established training courses delivered and numbers attending can be viewed in the appendix but in addition, various fresh topics targeting new audiences were addressed throughout the year. An updated Training Plan has recently been completed and will be available to view on the Perth and Kinross web site.

In August and September 2007, the well established Safeguarding and one-day Multi-Agency Training took place with on the day evaluation forms completed by those attending.

On three separate occasions during the period August-October, an external provider was commissioned via the PAN Tayside Training Consortium to deliver one day seminars on Information Sharing.

Commencing in November, the Development and Training Officer gave basic awareness talks to Museum and Art Gallery staff, Taxi Drivers, School Guidance staff and local community groups. This reflects the diversity of the public interest in child protection issues.

A twilight presentation was delivered in mid December to a multi-agency audience by CEOP (Child Exploitation On-line Protection) staff. A two-day course focussing on Professional Dangerousness was arranged with an external provider and was well attended with positive feedback being offered by attendees.

In January 2008, a specially designed half-day seminar was devoted to the topic of neglect. Members of the CPC delivered the presentation. It was well attended by a wide variety of organisations from the voluntary sector and the event will be repeated due to continuing demand.

February saw the delivery of the annual Child Protection Officer's two-day course designed specifically for school staff.

A level 3 Foundation course which was delivered in a stretched learning format, was undertaken over set dates in April and May.

Perth and Kinross police officers from Western Division of Tayside Police and social work staff were represented on 3 separate Joint Investigative Interview training courses with a total of seven staff achieving the requisite levels of competency.

Over 800 members of staff benefited from this suite of training opportunities.

Evaluation of the impact on practice of training and development has been considered by CPC, training and development activity will now only be undertaken where there is a willingness to undertake immediate and three six month follow-up evaluation on the impact of their practice, as assessed by the practitioner and their supervisor. In this way the impact on development activity can be more closely aligned to business objectives.

Child Protection Training NHS Tayside

NHS Tayside's Child Protection Training strategy has been agreed and outlines plans to address practitioner and management Child Protection development needs from awareness raising through to higher education level. Implementation of the strategy is monitored by the NHS Tayside's CPAG Training Sub-Group. An established core Child Protection Education and Development Programme provides learning and development opportunities for all NHS Tayside staff and aims to equip staff with the necessary awareness, development and guidance appropriate to their role and responsibilities in safeguarding children. Three core levels of training - Induction, Basic Awareness (Level 1) and Foundation (Level 2), reflecting current National Training Levels - are provided on a weekly basis via an annual training programme. New training courses that respond to local and national action plans, including training for managers, managing professional network meetings and child protection updates, are being added to the programme this year.

Induction training is designed to raise the awareness of child protection responsibilities of all new staff and 15 open forums, providing capacity for 2000 staff across NHS Tayside, are scheduled into the CP core programme for 2008. Basic Awareness (Level 1) training is aimed at staff who may come into contact with children, young people and families. Foundation (Level 2) training is provided to all those working directly with children, young people and their families. In 2007-2008, approximately 1200 staff attended the required level of child protection training. The content of the training modules emphasise responsibilities, the need to share information and issues of confidentiality and record keeping.

In addition to the core training programme, tailored training events responding to the specific needs of a service or profession e.g. newly developing services, ensure staff have access to appropriate development opportunities that meet their needs. Child protection training for newly developed teams in Adult Mental Health and Community Emergency Care Services was delivered this year in Perth. Learning from practice development sessions for Paediatric and Accident and Emergency Departments are planned in October-December 2008 and four training sessions are planned September-November 2008 for Radiologists in Perth Royal Infirmary. Approximately 80 members of the Community Dental Team attended child protection training in Perth in response to local identified need in August 2008.

Child Protection training for Medical, General Practice Dental staff and local Pharmacists has been developed in partnership with NHS Education Scotland and is included in vocational training and in continuing professional development programmes. All newly qualified doctors in Tayside have access to an on-line child protection training facility with child protection training delivered annually in first year (Foundation 1) and second year (Foundation 2) post qualifying development programmes. Child protection training, addressing the specific continuing development needs of pharmacists in relation to changes in legislation, is being supported by NHS Tayside's child protection team.

All training events are monitored and post training evaluation reports have been consistently positive with staff indicating a greater understanding of their role and responsibilities in safeguarding children. An evaluation of the longer term impact of child protection training on practitioner skills and competence is currently being undertaken.

NHS Tayside continues to build capacity and service expertise by supporting experienced practitioners to undertake SVQ, Graduate Certificate and Diploma Level Child Protection qualifications provided by further education providers i.e. Dundee University.

NHS Tayside's Child Protection Team fully support the development and delivery of local multi-agency training programmes. These events are highly valued and provide essential development opportunities for staff to build on the skills and knowledge gained via our Core Programme. Ongoing representation by NHS Tayside's Child Protection Training Co-ordinator on the Perth & Kinross CPC's Training Sub-Committee and the Child Protection PAN Tayside Training Group, ensures the development needs of health staff continues to be reflected in inter-agency child protection training plans.

Child Protection Training Tayside Police

Tayside Police is committed to providing a high level of care and support to all children, young adults and their families. This is achieved through well developed and effective links with its partner agencies.

Objective one for Tayside Police Objectives for 2008-2009 include making our communities safer by working more closely with our partners to protect children and other vulnerable people.

Schools liaison officers and community officers are heavily involved in promoting safety and protection of children and young people including input on Child Exploitation and Online Protection, Personal Safety, Setting Up Home, Drugs Awareness, Safe Taysiders, Driving Ambition and Safe Drive Stay Alive.

All Police Officers and relevant support staff are provided with the necessary awareness, training, guidance, reference material and support appropriate to their particular post, to identify recognition of risk and needs along with the ability to act in a way which best ensures positive outcomes for children. Police officers attending basic training, detective training and management courses at the Scottish Police College receive an input on child protection at the appropriate level for the rank of officer concerned.

Child Protection Development

Research was undertaken to ascertain practitioners' opinion on the Inter-Agency Guidelines launched the previous year and a healthy response enabled a good evaluation of the contents, format and style. A further 500 copies are to be printed to satisfy increasing demand. An updated version is to be produced incorporating new legislation and advice on the challenges faced with changing communities within Perth and Kinross.

Focus groups were arranged via the local Citizens Panel to gain the views of the general public's perception of both the Child Protection Committee (CPC), their remit and individual's awareness of child protection issues and their confidence levels in knowing how to respond when appropriate. Their views were recorded and the comments expressed are actively assisting to shape policy.

Young people were consulted with a series of events organised at the Youth Services City Base, a local youth oriented drop-in centre. The opinions of those attending were elicited to inform process and alter procedure.

A conference organised by the PAN Tayside Consortium was staged in The Space, Kingsway, Dundee, and featured the title Safer Children, Safer Workers, More Effective Organisations which explored organisational responsibilities in the complex world of protecting children and young people. Over 50 managers and senior figures in the field of Child Protection attended this event.

In January 2008, the Child Protection banners were featured in a local authority awareness raising day at Perth Concert Hall. In March, the banners were erected as part of a display stand jointly promoting domestic abuse alongside child protection in a major supermarket concourse. Leaflets, booklets and other promotional materials were disseminated to the general public along with advice, guidance and assistance on child protection matters.

Also in January, a Child Protection Committee newsletter was launched with 1000 copies being circulated across all agencies in Perth and Kinross. A second edition was published in June and a quarterly issue will follow. An electronic version was also widely disseminated.

The Chair of the CPC and the recently appointed Development and Training Officer continue to regularly attend the national Child Protection Committee Chairs meetings with the Scottish Government and inform the CPC on national issues.

The Chair has contributed to a Young Runaways Consultation Group and the Development and Training Officer has done similarly on the Child Protection Line Implementation Group.

The CPC has sent representatives to Scottish Government Information Events on GIRFEC, Protection of Vulnerable Groups and Child Trafficking and has commented whenever possible on consultation papers such as the Rape and Sexual Offences Bill, Sharing of Information, Child Trafficking, Serious Case Review, Street Prostitution, Unlawful Sexual Activity, Possession of Non Photographic Visual Depictions of Child Sexual Abuse and After the Reform Programme – What next? for the roles of CPCs.

The Strategic Partnership, in conjunction with Education and Children's Services, arranged a seminar in April 2008 to consider how better outcomes for children and young people could be achieved in Perth and Kinross. This was favourably evaluated by the managers and practitioners of integrated services who attended.

The CPC continues to send representatives to the NHS driven Child Protection Action Group. Similarly, the Perth and Kinross Domestic Abuse Forum works in close collaboration with the CPS. There is involvement at both strategic and operational level with the Development and Training Officer providing support in the training and publicity aspects of this area of work.

Members of the CPC have been trained as Ambassadors for the Child Exploitation On-Line Protection (CEOP) Think-U-Know Campaign to enable them to deliver the web-based child protection programme to teachers and others who supervise children. The Think-U-Know training package is being rolled out to schools across the local authority.

An on-going initiative is the effective use of billboard features in the home page of pkc.go.uk. Child protection has been afforded promotional space and the CPC has organised for eye catching logos with supportive dialogue and informative links to highlight Domestic Abuse, Scottish Children's Reporters Administration, Tayside Fire and Rescue, Youth Related Issues, Youth Justice and Education and Children's Services. These topics are all depicted in a rolling programme.

A lost children leaflet and poster campaign has recently been launched in collaboration with the local Charity Child Watch. This was targeted at shopkeepers, parents and children to offer advice if a child and parent become separated whilst shopping in town. The posters have been displayed in shop windows and leaflets distributed to all Nursery and Primary pupils up to P4 age. To profile this initiative an awareness raising event was held in Perth Shopping Precinct.

A consultation event was also run by the Youth Services in partnership with the CPC. The event sought views from young people who have experienced the child protection process. This event was well received by the young people involved and the message that emerged from the consultation resulted in more printed information on child protection being produced for young people. Further consultation activities are currently being planned.

Training Calendar

Level 1 = Awareness Raising and Response

Level 2 = Foundation

Level 3 = Investigation and Assessment / Prevention of Recurrence and Recovery

Level 4 = Managing Child Protection / Advanced or Specialist Development

Name of Training Course	
Safeguarding Half Day Duration - Pre Level 1 - 427 Attendees	
Dates	No of Attendees
15.08.07	12
28.08.07	14
29.08.07	25
12.09.07	10
06.11.07	14
13.11.07	20
16.11.07	24
12.12.07	19
19.12.07	25
23.01.08	17
05.02.08	23
26.02.08	25
27.02.08	24
05.03.08	12
26.03.08	26
06.05.08	17
12.05.08	46
05.06.08	24
25.06.07	50

Name of Training Course	
Inter-Agency One Day Duration - Level 1 - 112 Attendees	
Dates	No of Attendees
18.09.07	26
15.02.08	26
18.03.08	23
20.05.08	22
10.06.08	15

Name of Training Course	
Designated Child Protection Officer 2 Day Duration - Level 2	
Dates	No of Attendees
26/27.02.08	30

Name of Training Course	
Designated Sports Club – CP Officer – Advanced Course – 1 Day Duration - Level 2 – 13 Attendees	
Dates	No of Attendees
01.08.07	4
28.05.08	9

Name of Training Course	
Self Harm Awareness Raising – 2 Hour Duration– Level 1 – 31 Attendees	
Dates	No of Attendees
28.08.07	3
23.10.07	18
30.10.07	1
05.02.08	3
20.03.08	4
13.05.08	2

Name of Training Course	
Child Protection in a Youth Work Setting 2 Hour Duration – Level 1	
Dates	No of Attendees
15.10.08	15

Name of Training Course	
Professional Dangerousness 2 Day Duration – Level 2	
Dates	No of Attendees
4/5.12.07	18

Name of Training Course	
Neglect – Advance ½ Day Duration – Level 2	
25.01.08	24

Name of Training Course	
Police & Social Work Joint Investigative Interview Training 5 Day stretched learning – Level 3	
Dates	No of Attendees
11.07-03.08	7

Name of Training Course	
Getting Our Priorities Right Advanced Course – 2 Day Duration – Level 2 – 57 Attendees	
Dates	No of Attendees
09/10.10.07	15
19/20.11.07	20
10/11.12.07	22

Name of Training Course	
Getting Our Priorities Right Basic Awareness Raising – 1 Day Duration – Level 1	
06.12.07	23

Name of Training Course	
Child Exploitation On-line Protection (CEOP) Think-U- Know – 3 Hours Duration – Level 2	
Dates	No of Attendees
05.12.07	43

Public Information

A fundamental responsibility of the CPC is to raise awareness of the importance of child protection and provide members of the public with information about Child Protection Services.

It is perhaps helpful to provide a reminder:

The basic points that are vital to encourage public support:

- what to do and who to contact should they have any concerns about the safety and well being of a child or young person
- what the CPC actually does and how it is relevant and its impact on the protection of children locally
- who the agencies involved in child protection are and what they do
- what standards in service should people expect to receive

Throughout the year there has been a sustained campaign to maintain an already relatively high profile of both the CPC and Child Protection in Perth and Kinross.

The generally agreed strong branding image continues to be displayed on a variety of promotional and instructional material and the display boards have been prominently on show at local authority events and joint CPC Domestic Abuse Forum stalls.

The Children's Charter and explanation booklets have been re-circulated to all schools, both independent and local authority run and a poster competitions is being run in schools to identify a fresh image to appear alongside the logo in a mass produced poster campaign to be delivered to all local authority buildings and other public locations.

The feasibility of designing a child protection orientated mouse mat is also ongoing which will articulate the roll out of the Think-U-Know training by Child Exploitation – On-line Protection (CE-OP), an online child safety programme which will be delivered this autumn/winter semester.

A basic awareness child protection CD Rom and interactive quiz rolled out across the entire work force of the local authority in the summer of 2006, is being refreshed and updated. Existing staff and new entrants were urged to complete the e-learning zone on-line edition of the CD rom to assess their understanding of the topic and ensure they are aware of their responsibilities.

The recently updated advice pamphlets continue to be in demand and evaluation of their success is planned.

The National Child Protection Line was actively embraced in this local authority with the Development and Training Officer helping to shape the initiative and provide possible individuals to feature in the campaign. The line has not yet been the source of any child protection concerns related to children in this area.

The Child Protection Web site continues to provide a high profile portal to CPC business. Collaboration within the local authority and youth workers have seen the website

transformed into a more engaging and potentially interactive medium. The general public have the opportunity if they so wish to peruse the minutes of the CPC meeting, identify Committee members roles, contact details, study inter-agency protocols and navigate routes to specific child protection issues, frequently asked questions or other child protection organisations.

The Web Site has proved very successful with 5,209 hits on the Child Protection web pages in the period 1 July 2007 – 30 June 2008. Analysis revealed that over 60% used the local authority pkc.gov.uk web site as a navigation route with just less than 40% using Search 2, Yahoo, and Google search engines to reach our information pages.

	Number of hits	% of hits
Child Protection Information	3408	65
Frequently Asked Questions	468	9
Membership of the Child Protection Committee	422	8
Annual Report	138	2½

Sub Group Data, minutes of meetings, Constitution and the Message from the Chair comprised the remainder of the web pages visited.

What is particularly pleasing is that there is a strong escalating trend of interest with quarterly figures showing a steady rise, visitor numbers having nearly tripled over the past twelve months.

Dates	Number of hits
July-September 2007	715
October-December 2007	1036
January-March 2008	1543
April-June 2008	1915

Child protection is also profiled in the Education & Children's Services newsletter, a local authority publication, Inside News and features as a help desk number in the local Perthshire Advertiser which also covers news and events in Kinross-shire.

Perth & Kinross Child Protection Committee

Annual Progress Report 2007-2008

The Business Plan for 2007-2008 was largely implemented. Those areas which are not completed will be done so as part of the 2008–2009 Plan. Appendix 1A provides detail of progress on specific items.

Strategic Planning

Aims

- To contribute to the strategic planning of services for children and young people in need of protection and support
- To identify and address any issues between agencies which impact on the protection of children
- To identify and take action in relation to issues which would benefit from joint working
- To liaise with other multi-agency partnerships and structures with an interest in child protection with a view to improving joint working and joint planning

	Objectives	Activity	Timescale	Resources	Outcome	Update	Progress
1	Serious Incident Review Framework to be set in place	Review group to be identified and set in place	June 2007	Staff Time from relevant agencies and commitment from external authorities	New group operational	Significant Case Review Protocol in place	Achieved
2	Deliver "Getting Our Priorities" protocols and procedures and commence training of practitioners	Complete training with internal and external providers to provide basic awareness and more specialist training	November 2007	£9,000 funding allocated by DAAT	Protocol in place Training delivered	Specialist training completed Second phase of Awareness Raising now being delivered to school CPOs as mandatory	Achieved
3	Accurately identify the level and nature of problems of children affected by Parental Substance Abuse in Perth and Kinross	Undertake baseline assessment	October 2007	Representatives from DAAT and appointed worker	Extent of problem partially ascertained and appropriate measures implemented	Second research project to commence in November 2008	Achieved
4	Further develop strong and productive links between the CPC and the Children and Young People's Strategic Partnership	Extend reporting arrangements between the two groups and consider staging a joint event	September 2007	Staff time CPC Chair CPC Development Officer	Co-ordinated and well established cross flow of information between both groups	Members of CPC invited to September meeting of Strategic Partnership to discuss self evaluation and strengthen links	Achieved
5	To establish strong links between MAPPA and CPC	Develop reporting arrangements between the two groups	September 2007	Staff time CJS Service Manager DCI Tayside Police	Good co-ordination and information sharing achieved	Well established links between MAPPA and CPC Joint Chair of MAPPA now Vice Chair of CPC	Achieved

Continuous Improvement

Aims

- To maintain an overview of member agencies policies and procedures and ensure that they are reviewed and updated regularly
- To confirm that all single agencies gain access to the Inter-Agency Guidelines either electronically or by recourse to hard copy
- To continue to gather statistical data from the key reporting agencies and direct that professional analysis of such data takes place
- To ensure that issues arising from such interpretation are used to inform inter-agency strategic planning
- To monitor and review the operation of the Child Protection Register
- To continue to self evaluate using effective quality assurance mechanisms and refining techniques when appropriate
- To promote good practice, disseminate information and intelligence gleaned from audit inspections where historical or current practice deserves recognition and publicity
- To oversee, review and reshape an effective and all inclusive inter-agency training programme

	Objectives	Activity	Timescale	Resources	Outcome	Update	Progress
1	Undertake a multi-agency audit/inspection	Identify and assemble a multi-agency team and use self evaluation framework with external scrutiny	September 2007	All key agencies	Audit and Evaluation outcome Driving improvement via evaluation and monitoring	Self Evaluation Sub Group formed	Single and multi-agency quality assurance exercises shaping Business Plan 2008-2009
2	Cost/benefit analysis on benefit of co-located Police/Social Partnership working	Working Group led by Chair of CPC to compile feasibility study Report to be submitted to Strategic Partnership for decision	September 2007	£7,000 for feasibility study by police and social work staff. Capital costs identified by study. No new revenue costs	Decision made on whether project should be progressed	Co-location availability at new build Almondbank House, Perth	Completion date anticipated March 2009
3	NHS working with key partners to develop shared information Sharing opportunities and ultimately shared electronic chronologies	Cross Boundary Working Group set up to review manual and electronic records and meet emerging agenda for Integrated Children's Records	March 2008	Staff time Service Manager ECS Senior Nurse Child Protection Development Officer	Electronic Communication Networks in place locally and nationally	Child Protection Messaging Sub Group established	Awaiting direction from Scottish Government regarding funding and functional adaptors to share messaging through a multi-agency store
4	CPC working with other relevant groups to deliver an Integrated Assessment Framework for "Getting It Right For Every Child" (GIRFEC) in Perth and Kinross	CPC to work with other GIRFEC groups in Perth and Kinross to deliver this objective	December 2007	All agencies	Integrated Assessment Framework in place		GIRFEC Group formed to deliver integrated agenda

	Objectives	Activity	Timescale	Resources	Outcome	Update	Progress
5	Undertake an Evaluation of Inter-agency Guidelines	Consult with a representative sample of those supplied with copies to ascertain impact and value	September 2007	Development Officer and ECS Training Unit	Evaluation Compiled Information acquired used to shape revised edition	New guidance now being considered	New edition to be distributed March 2009
6	Drive and promote the incorporation of the Children in Sport Accord into mainstream Child Protection Best Practice	Utilise recently appointed Cultural & Community Services representatives to 'champion' the Accord and identify best practice to roll out the initiative	October 2007	Cultural & Community Representative Development Officer	Accord embedded within Child Protection Best Practice and operating satisfactorily	The Accord signed off by Chair of CPC and well embedded into practice	Achieved
7	Deliver Inter-Agency training programme to maximum capacity within available resources	Increase capacity by recruiting dedicated full time post of Training Co-ordinator	September 2007	£56,000 allocated for Training Co-ordinator and admin post	Both posts in place and training plan delivered	Development and Training Officer now in post Single Agency Training Officer appointed with multi-agency remit	Training Plan being reviewed
8	Develop programme for further training of Case Conference Chairs and Minute Takers	Training co-ordinator working with ECS staff to design training	January 2008	Staff time Training Co-ordinator Admin Support	Training programme in place	Training opportunity continues with a date selected for November 2008	Achieved
9	CPC Representative contribution to Review of Homelessness and Improvement of Services	Active involvement of CPC in Review of Homelessness	December 2007	CPC Representative on group	Strategy for Prevention of Homelessness and allocation of temporary housing and support in place	Report provided to CYP Strategic Partnership in September 2008	

Public Information

Aims

- To raise awareness of child protection issues
- To promote the ongoing work of all agencies and other organisational groups with a vested interest in protecting children
- To provide information for members of the public who wish to act upon concerns they may have about a child or children

	Objectives	Activity	Timescale	Resources	Outcome	Update	Progress
1	Engage with local press to raise awareness of the CPC and promote their aims and objectives	Consult with Local Authority Researcher to access Citizens Panel Establish links with local press and provide news articles for circulation	July 2007	Development Officer	Regular press coverage of CPC issues	Inside News Bulletin and local press engaged with to promote initiatives Radio Tay and wider press promoting local CPC through National Child Protection Line media campaign	Achieved
2	Drive a range of initiatives to engage with children and young people in the planning and delivery of child protection services	Develop and use questionnaires to learn of service issues and views on services Promote individual advocacy by enhancing the role of The Children's Rights Officer Establish a Forum of Looked After and Accommodated Young People	August 2007	SSW Child Protection Support Children's Rights Officer	Initiatives completed, evaluated and practice reviewed	Questionnaire developed for case closure, 3 and 6 monthly intervals for use across ECS, Youth Justice and Child Health SLA in place with Who Cares Youth Services lead a forum/small group of looked after young people. This forum links to the Youth Council and is still in early stages of development	Achieved Achieved Achieved

	Objectives	Activity	Timescale	Resources	Outcome	Update	Progress
3	Create Newsletter to circulate to Practitioners informing of current child protection issues and role profile of different agency workers	Development Officer and ECS Performance Planning and Management Section Staff to compile newsletter	November 2007	CPC Development Officer and key practitioners	Newsletter in circulation	Editions published quarterly Circulation to over 1000 practitioners in hard copy format Electronic version to all statutory and voluntary sector partners	Achieved
4	Promote the roll out of the Child Exploitation – On-Line Protection ThinkUKnow Campaign for child safety on the web	Invite CE-OP staff to give presentation to teaching, social work and police staff	December 2007	CPC Development Officer and Agency Representatives	CE-OP Advice and Guidelines adopted in Perth and Kinross	CE-OP Training of Trainers to deliver ThinkUKnow programme of weblines safety to Teachers, Youth Workers and Police	November 2008
5	Increase public awareness through additional web based communication	Provide CPC Business Meeting Minutes on the pkc.gov.uk website Arrange for promotional space on NHS owned Cool2Talk website	July 2007	Development Officer and NHS Cool2Talk Staff	Maximise CPC exposure on relevant website	CPC working documents all available for public viewing Over 5000 hits to website Young Scot website now populated with significant quantity of CP Material	Redesigned website achieved
6	Develop leaflets for Migrant Workers advising of Child care and child protection issues	Liaise with appropriate ethnic minority advisors to shape contents of leaflet Produce and disseminate leaflet	December 2007	Development Officer Member of Ethnic Communities	Leaflet in circulation	NHS Research Project undertaken, findings to be shared with CPC November 2008	Existing leaflets appear to give satisfactory guidance Consultation with migrant groups to clarify needs are organised

Perth & Kinross Child Protection Committee

Business Plan 2008-2009

In reviewing the Business Plan for 2007/08, we are pleased that a number of objectives have been achieved and are completed, while others have been carried forward for action into this year's plan. We aim to ensure that we have a programme of continuous improvement and the CPC will monitor progress of the Business Plan on a regular basis and progress should continue to be reported to the Strategic Partnership.

Strategic Planning

Aims

- To contribute to the strategic planning of services for children and young people in need of protection and support
- To identify and address any issues between agencies which impact on the protection of children
- To identify and take action in relation to issues which would benefit from joint working
- To liaise with other multi-agency partnerships and structures with an interest in child protection with a view to improving joint working and joint planning

	Objectives	Activity	Timescale	Resources	Outcome
1.	Work with Single Outcome Agreement (SOA) relevant to Child Protection and Vulnerable Children, in particular, within Inter-Agency working	Embed SOA with ICSP and CPC Business Plan	December 2008	Administration costs	When SOA is driving improvement and delivering increased services
2.	Implement key actions from the National Drug Strategy and Alcohol Strategy	Evaluate CPC progress against Drug Strategy Action Plan for Children	November 2008	DAAT Sub Group	Children affected by parental substance misuse will receive services to minimise harm
3.	Implement Parenting Strategy across Perth and Kinross	Prioritise giving support to parents of vulnerable and at risk children	December 2008	Childcare Strategy staff	The parents of vulnerable and at risk children receive the services they need when they need them
4.	Ensure single agency arrangements meet the needs of vulnerable and at risk children in respect of the new Children's Hearing System arrangements	Monitor and review national developments of single agency strategy	December 2008	SCRA staff Lead Officer CPC	New Children's Hearing arrangements will meet the needs of vulnerable and at risk children
5.	Establish Significant Case Review Framework	Review Group identified and mechanisms agreed by Systems Sub Group	September 2008	Systems Sub Group	Full implementation of Serious Case Review Protocol
6.	Further develop strong and productive links between the CPC and the Children and Young People's Strategic Partnership	CPC members invited to Children and Young People's Strategic Partnership meeting to contribute to self evaluation of leadership exercise	September 2008	CPC	Improvement Plan and CPC Business Plan shaped by consultation

Continuous Improvement

Aims

- To maintain an overview of member agencies policies and procedures and ensure that they are reviewed and updated regularly
- To confirm that all single agencies gain access to the Inter-Agency Guidelines either electronically or by recourse to hard copy
- To continue to gather statistical data from the key reporting agencies and direct that professional analysis of such data takes place
- To ensure that issues arising from such interpretation are used to inform inter-agency strategic planning
- To monitor and review the operation of the Child Protection Register
- To continue to self evaluate using effective quality assurance mechanisms and refining techniques when appropriate
- To promote good practice, disseminate information and intelligence gleaned from audit inspections where historical or current practice deserves recognition and publicity
- To oversee, review and reshape an effective and all inclusive inter-agency training programme

	Objectives	Activity	Timescale	Resources	Outcome
1.	Undertake a Multi-Agency Audit Inspection	Assemble a multi-agency team and use self evaluation framework with external scrutiny	August/September 2008	Lead officer and dedicated admin support	Multi-Agency Audit completed and Improvement Plan formulated to drive Business Plan 2008-2009

	Objectives	Activity	Timescale	Resources	Outcome
2.	CPC working with relevant groups to deliver an Integrated Assessment Framework for "Getting It Right For Every Child" (GIRFEC)	CPC to work with other GIRFEC groups within Perth and Kinross to deliver this objective	Ongoing	CPC and ECS staff	Sub Group from ICSP formed to progress this work
3.	NHS working with key partners to develop shared information and ultimately shared electronic chronologies	Cross Boundary Working Group continues to review emerging agenda	March 2009	CPC Development & Training Officer IT staff	Multi-Agency Store operational with Child Protection Messaging in place
4.	Deliver Inter-Agency Training Programme to maximum capacity and effect with available resources	Increase capacity by recruiting dedicated full time Training Co-ordinator and appointment of part time Training Officer in ECS	October 2008	Development & Training Officer	Training Plan in place Evaluation of Inter-Agency Training in place
5.	Update and edit Multi-Agency Guidelines	Review feedback from research undertaken and include new topics	December 2008	Development & Training Officer	Reprint and disseminate refreshed Inter-Agency Guidelines
6.	Drive and promote the incorporation of the Children in Sport Accord into mainstream child protection basic practice	Cultural and Community Services representative on CPC to "champion" the Accord and roll out across the local authority	August 2008	Sports Development Officer	Accord in place and familiar to staff
7.	CPC contribution to Review of Homelessness and Improvement of Service for Children in Temporary Accommodation	Active involvement of CPC in Review of Homelessness	September 2008	Chair of CPC Head of Housing	Action Plan to improve temporary accommodation for vulnerable children and young people

	Objectives	Activity	Timescale	Resources	Outcome
8.	Develop a range of services for young people who self harm	Implement Action Plan of Self Harm Group	September 2008	Self Harm Sub Group	Action Plan in place
9.	Under Age Sexual Activity Protocol to assist staff engaging with this issue	Consult on local Protocol pending guidance being implemented	August 2008	Systems Sub Group	Young people indulging in under age sex will receive services they need
10.	Locally implement national work on Child Trafficking and revised Guidelines on Young Runaways	Contribution to National Working Group	July 2008	Chair of CPC Development & Training Officer	Young people at risk in Perth and Kinross will receive national standards of service

Public Information

Aims

- To raise awareness of child protection issues
- To promote the ongoing work of all agencies and other organisational groups with a vested interest in protecting children
- To provide information for members of the public who wish to act upon concerns they may have about a child or children

	Objectives	Activity	Timescale	Resources	Outcome
1.	Engage with local press to raise awareness of the CPC and promote their aims and objectives	Consult with local authority researcher to access Citizens Panel Establish links with local press and provide news articles for circulation	August/September 2008	Vice Chair of CPC Development & Training Officer	CPC articles regularly feature in newsletters
2.	Create CPC Newsletter to circulate to practitioners informing of current CP issues, role profile of different agency workers, training opportunities and networking contact numbers	Sub Group of CPC continuing as editorial team	Quarterly	CPC	3 rd edition now being drafted Impact to be evaluated after 1 year programme of publication
3.	Promote the roll out of CE-OP ThinkUKnow campaign and provide parenting basic awareness on demand	Ambassadors to deliver Training for Trainers Course for Teachers, Police, Youth Workers	November 2008	Development & Training Officer Youth Services staff	All schools in Perth and Kinross have staff equipped to deliver in-house programme to pupils on cyber-bullying and on-line safety

	Objectives	Activity	Timescale	Resources	Outcome
4.	CPC website on pkc.gov.uk developed and made more user friendly	Re-design web pages and evaluate public interest	September 2008	Development & Training Officer Planning Officer ECS Admin Assistant	Data from CPC web page hits driving improvement/refinement to web site
5.	Organise Poster Competition to refresh CPC posters throughout local authority area and update other CPC promotional material	Schools Poster Competition organised Explore various promotional initiatives	September 2008	Development & Training Officer Planning Officer Childcare Strategy staff	Posters are displayed throughout Council buildings and other areas where public gather

PERTH & KINROSS CHILD PROTECTION COMMITTEE
PARTNERSHIP AGREEMENT AND CONSTITUTION

1. INTRODUCTION

This Agreement sets out the framework for the CPC for Perth and Kinross. It incorporates the Constitution, statements and roles and responsibilities of the members of the CPC and statements of the functions of the CPC.

2. AIM

There shall be established a CPC for Perth and Kinross, with the aim of ensuring that children are safeguarded and protected by working together to promote continuous improvement and best practice in child protection.

3. FUNCTIONS

The functions of the CPC (“the Committee”) shall be as follows:

3.1 Continuous Improvement**3.1.1 Policies, Procedures and Protocols**

- To ensure that member agencies have in place their own policies and procedures in relation to child protection;
- To ensure that inter-agency guidelines on procedures to be followed in child protection cases are in place;
- To ensure that appropriate protocols are put in place in relation to key child protection issues;
- To ensure that all policies, procedures and protocols are regularly reviewed;
- To ensure that inter-agency policies, procedures and protocols are disseminated to all relevant agencies and staff within those agencies.

3.1.2 Management Information

- To ensure that relevant statistical information and analysis of trend in cases is received from member agencies;
- To ensure that any issues arising from such information are identified and addressed by member agencies;
- To ensure that any issues identified from such information are used to inform inter-agency strategic planning;
- To monitor and review the operation of the Child Protection Register.

3.1.3 Quality Assurance

- To agree, implement and review quality assurance mechanisms, including auditing for inter-agency child protection work which will contribute to the continuous improvement of services.

3.1.4 Practice

- To promote good inter-disciplinary practice in dealing with the causes and effect of child abuse;
- To assess issues of significance in collaborative working which arise from the handling of cases, and from Report and Inquiries;
- To have in place mechanisms for disseminating information about lessons from past and current practice.

3.1.5 Training and Development

- To plan, implement and review an effective and relevant programme of inter-agency training on child protection;
- To monitor the effectiveness of such training through appropriate quality assurance mechanisms.

3.2 **Strategic Planning**

- To contribute to the strategic planning of services for children and young people in need of protection and support;
- To identify and address any issues between agencies which impact on the protection of children;
- To identify and take action in relation to issues which would benefit from joint working;

- To publish an Annual Report and Work Plan;
- To liaise with other multi-agency partnerships and structures with an interest in child protection with a view to improving joint working and joint planning.

3.3 Public Information

- To raise public awareness of child protection issues;
- To promote the work of agencies in protecting children;
- To provide information in relation to what action to take when members of the public have concerns about a child.

4. MEMBERSHIP

4.1 The following agencies will be represented on the CPC:

- Perth & Kinross Council, Education & Children's Services
 - Head of Service, Children's and Families Services
 - Service Manager with responsibility for Child Protection
 - Service Manager, School Improvement Service
 - Service Manager, Criminal Justice Services
- Perth & Kinross Council, Housing & Community Care
 - 2 Representatives (1 from Housing, 1 from Community Care)
- Tayside Police
 - Detective Chief Inspector, Western Division
 - Detective Sergeant, Family Protection Unit, Western Division
 - Detective Chief Inspector, Headquarters Crime Management, Dundee
- Scottish Children's Reporter Administration
 - 1 Representative
- NHS Tayside
 - 3 Representatives as follows:
 - Child Health Commissioner, delegated to Consultant Nurse Child Protection
 - Designated Doctor Child Protection, delegated to Lead Clinician Child Protection
 - Nurse Consultant Child Protection, delegated to Area Senior Nurse Child Protection
- Perth & Kinross LHCC/CHP
 - 1 Representative
- Voluntary Sector
 - 1 Representative

- Independent Schools Sector
 - 1 Representative
- Procurator Fiscal Service
 - 1 Representative

4.2 The CPC may from time to time co-opt further members onto the CPC to assist in the discharge of its functions.

4.3 Membership of the CPC will be renewed annually.

5. ROLES AND RESPONSIBILITIES

5.1 Member agencies will nominate a representative or representatives to serve on the CPC.

5.2 Member agencies will ensure that their nominated representative is able to contribute effectively to the agreed work plan and other business of the CPC.

5.3 Member agencies will ensure that their representative will:

- Have the necessary authority to take forward the business of the CPC;
- Represent the commitment of the agency to the protection of children;
- Facilitate communication between their agency and the CPC;
- Contribute their skill and expertise to the work of the CPC.

6. ACCOUNTABILITY

6.1 The Committee is accountable to the Child Protection Strategic Forum, which is the Chief Officer Group responsible for child protection in Perth and Kinross.

CHILD PROTECTION COMMITTEE CONSTITUTION

1. Meetings

The CPC shall meet on at least five occasions each year, on dates to be determined by the CPC.

There shall also be an Annual General Meeting. The Annual General Meeting shall be the last meeting before the instatement of the new Chair and Vice Chair.

The Quorum for a meeting of the CPC shall be seven representatives from at least five agencies, including the Chair or Vice Chairperson.

2. Chair and Vice Chair

The CPC shall select from its membership a Chairperson and Vice Chairperson who shall serve for a maximum of two consecutive calendar years in either post.

Nominations for the post of Chairperson and Vice Chairperson shall require to be submitted no later than 20 September in the year when either of these posts will fall vacant.

In the event of more than one nomination being received for either post, a vote will take place at a meeting of the CPC to be determined by the Chairperson. All representatives on the CPC will be entitled to vote. The Chairperson shall have a deliberative, as well as casting, vote.

The Chairperson and Vice Chairperson shall take up appointment on 1 January of the calendar year following their nominations.

3. Agenda and Minutes

A Minute of each meeting of the CPC shall be taken and circulated to the agencies.

The Agenda for each CPC will be determined by the Chairperson, following consultation with CPC. Representatives shall be entitled to have items placed on the Agenda and shall be informed of the deadline for inclusion of items on the agenda for each meeting.

4. Sub Committees

The CPC shall be entitled to establish such number of sub committees as it considers necessary for the purpose of discharging its functions. The remit and duration of any such sub committee shall be determined by the CPC.

Each sub committee established may comprise CPC representatives or other representatives nominated by agencies for that purpose.

Each sub CPC shall elect a Chairperson and Vice Chairperson in the same manner as for the CPC.

Sub committees shall report back to the CPC in a manner determined by the CPC.

5. Annual Report

The CPC shall provide an annual report as soon as possible after 31 March in each year. The Report will contain the following information:

- A list of the members and office bearers of the CPC and its sub committees;
- Analysis and comment upon statistical information provided on the activities of the various member agencies;
- The Action Plans of each of the member agencies, and the inter-agency Action Plan of the CPC together with a report of the progress made by each of the agencies towards their individual Action Plan goals and towards goals within the Inter-Agency Child Protection Plan.

6. Administrative Support

The CPC shall agree the arrangements, including financial arrangements, for providing administrative and professional support to the CPC. Such arrangements shall be sufficient to enable the CPC to operate effectively and discharge its functions.

7. Amendments to the Constitution

Any amendment to this Constitution shall be by two thirds of CPC members present and voting at the Annual General Meeting.

Perth & Kinross Child Protection Committee

APPENDIX III

<p>Bill Atkinson - Chair <i>Head of Service - Children & Families Services Perth & Kinross Council Tel 01738 476205</i></p>	<p>Jim Dean <i>Head of Service - Adult Care Perth & Kinross Council Tel 01738 476702</i></p>
<p>Alison Irvine <i>Service Manager – Children & Families Services Perth & Kinross Council Tel 01738 476366</i></p>	<p>John Gilruth <i>Service Manager – Criminal Justice Services Perth & Kinross Council Tel 01738 444244</i></p>
<p>Gordon McKay <i>Child Protection Development & Training Officer Tel 01738 476880</i></p>	<p>Neil Campbell <i>Housing Liaison Officer – Housing & Community Care - Perth & Kinross Council Tel 01738 458806</i></p>
<p>David Barnes <i>Second Master -Strathallan School Independent Schools Sector Tel 01738 812546</i></p>	<p>Lynne Jackson <i>Senior Social Worker Child Protection Support Perth & Kinross Council Tel 01738 476309</i></p>
<p>DS David Graham <i>Tayside Police Western Division Tel 01738 621141</i></p>	<p>Marion Christie <i>Head of Service – Allied Health Professions NHS Tayside Community Health Partnership Tel 01738 473100</i></p>
<p>John Malpass <i>Procurator Fiscal Depute Tayside Procurator Fiscals Tel 01738 637272</i></p>	<p>Margaret Muir <i>Lead Officer – Child Protection Committee Perth & Kinross Council Tel 01738 476319</i></p>
<p>DCI Bruce Kerr - Vice Chair <i>Tayside Police Western Division Tel 01738 621141</i></p>	<p>Norma Ritchie <i>Authority Reporter Scottish Children’s Reporter Administration Tel 01738 620950</i></p>
<p>Dr Dinah Protheroe <i>Consultant Paediatrician NHS Tayside Tel 01738 621181</i></p>	<p>Peter Kaye <i>Service Manager – Educational Psychology Perth & Kinross Council Tel 01738 476279</i></p>
<p>June Doull <i>Senior Nurse Child Protection NHS Tayside Tel 01738 564295</i></p>	<p>Tricia Illsley <i>Integration Manager Perth & Kinross Council Tel 01738 632841</i></p>
<p>Ian Smillie <i>DAAT Co-ordinator Perth & Kinross Council Tel 01738 476962</i></p>	<p>Lindsay Ferguson <i>Nurse Consultant Child Protection NHS Tayside Tel: 01382 527865</i></p>
<p>Jenny Blinkhorne <i>Chair of Children’s Panel Perth & Kinross Council Tel 01738 475171</i></p>	<p>Debbie Balshaw <i>Senior Nurse Child Protection NHS Tayside Tel 01738 473355</i></p>
<p>Sarah Rodger <i>Senior Solicitor – Legal Services Perth & Kinross Council Tel 01738 475000</i></p>	<p>Cath Graham <i>Acting Depute Manager – Action for Children Perth Families Project Tel 01738 639265</i></p>
<p>Margaret Steel <i>Admin Officer Perth & Kinross Council Tel 01738 476233</i></p>	<p>Maureen Brown <i>Secretary Perth & Kinross Council Tel 01738 476209</i></p>

Finance**Child Protection Committee Administration Expenditure 2008-2009**

Details	<u>£000's</u>
Child Protection Training & Development Co-ordinator	45
Child Protection Lead Officer	55
Resources (Course Fees/Printing/Other Costs)	9
Inter-Agency Contingency (PKC, Health, Police)	10
Total Planned Expenditure 2008-09	<u>119</u>

This sum however is only a fraction of the resources devoted to child protection work in Perth and Kinross. Responding to the criteria that *"It's everyone's job to make sure I'm alright"* requires that all staff are responsible for protecting children. Consequently an accurate estimation of resource allocation within the key agencies expenditure accounts devoted exclusively to child protection is difficult to quantify.

Additionally, monies and grants issued by the Scottish Government to facilitate child protection work are encompassed within the local authority Integrated Children's Services Plan. This supports such project as Integrated Community Schools, Supporting Parents, Child Care Strategy and Changing Children's Services Fund.