

Mr A. B. Sample,
Address line 1
Address line 2
Address line 3
City
Postcode

Dear Sir/Madam

IS YOUR BUSINESS READY FOR 1 DECEMBER?

On 1 December, Scotland moves to Home Reports. As you may know, every home marketed for sale from that date will by law need a Home Report, with only a few exceptions. These exceptions include homes on the market before 1 December and new build houses. You can get more information on how the law will apply at www.homereportscotland.gov.uk

The Home Report aims to ensure that both buyers and sellers, along with their agents or solicitors, are better informed about each home's value, condition, energy efficiency and running costs. We believe this change will benefit Scotland's property market and, in the long run, help improve our housing stock.

To get the most out of Home Reports, it is essential that those selling their home, and those looking to buy, are well informed about the new system. For this purpose, we have produced an easy-to-use leaflet covering the basics of Home Reports.

We hope you will find this useful for informing your existing and prospective clients about the Home Report. You will also find enclosed a window sticker and poster for display at your premises along with a sample of the leaflet. If you would like to print additional copies, you can download artwork from the Home Report website.

For your own use, we have included a DVD that includes a panel of representatives from the various professions involved discussing some of the practical issues that will help you with the implementation of the Home Report after 1 December 2008. We are very grateful to all of those who participated in the DVD.

Thank you for helping achieve greater public awareness of Scotland's new Home Report. For more information, visit www.homereportscotland.gov.uk

Yours faithfully



Roger Harris
Head of Private Housing Quality Unit

