

**MEETING OF SCOTTISH FOI IMPLEMENTATION GROUP
CONFERENCE ROOMS C, D & E, ST ANDREW'S HOUSE
13 JUNE 2003, 10:30**

AGENDA

1. Apologies for absence
2. Minutes of previous meeting (14 February 2003) & Matters Arising
3. Recent Developments – Oral update
 - Deputy Minister for Finance and Public Services
 - Publication of 2nd Annual Report of SFOIIG;
 - Laying of Ministerial Report on Implementation of the Freedom of Information (Scotland) Act 2002
 - Announcement of timetable for implementation of Act.
4. S.61 Code of Practice and draft Model Action Plan – Oral update
5. S. 60 Code of Practice on Functions under the Act– (SFOI (2003) 4)
6. Awareness Raising (SFOI (2003) 5)
7. Training – Oral Update
8. Suggested date and agenda for next meeting (note by Secretariat)
9. Any other business