

**FLOODING ISSUES ADVISORY COMMITTEE**  
**AWARENESS AND ASSISTANCE SUB-COMMITTEE**

**Minutes of the meeting held on 4 May 2006, Conference Room 7/8, Victoria Quay,  
Edinburgh.**

**Present:** Dr. Tim Jolley (Head of Hydrology, SEPA) – **Chair.**

Scottish Executive (SE): Ramsay Dow (SE, Climate Change and Air Division – minutes), Hazel Gallagher (SE, Climate Change and Air Division), Debi Garft (SE, Climate Change and Air Division), Judith Tracey (SE, Climate Change and Air Division). Lynn Mills (SE, Civil Contingencies Division).

Jill Boulton (Norwich Union), Alan Motion (Met Office), Dr Andrew Black (University of Dundee), Lorne Cook (Scottish Water), David Faichney (SEPA).

**Observer:** Sarah Junik (SEPA).

**Apologies:** Tony Andryszewski (Environment Agency), Prof. Charles Ainger (MWH), John Greaves (Highland Council), Alistair Dyer (Scottish Water), Dinah Keal (National Flood Forum), Stephen McLachlan (East Lothian Council).

**Agenda Item 2: Welcome from Chair and introduction**

1. Tim Jolley (TJ), welcomed everyone to the third Awareness and Assistance Sub-Committee and welcomed Lorne Cook (LC) who was standing in for Alastair Dyer.

**Agenda Item 3: Minutes and action points from the second Sub-Committee meeting held on 17 November 2005.**

2. The minutes from the previous meeting were agreed. TJ went through the action points from the previous meeting and they are summarised as follows:

- Action point 1 – Secretariat has been unable to distribute copies of the EA guide but will follow this up with Dinah Keal.
- Action point 2 – Complete – Ideas for specific tasks to be taken forward by the Sub-Committee were passed to Secretariat.
- Action point 3 – Producing a catalogue of current work on raising awareness is on the agenda at item 5.
- Action point 4 – David Faichney’s (DF) presentation is now available online.

**Action point 1: Secretariat to speak to Dinah Keal about the EA guide on producing flood maps.**

**Agenda Item 4 - Revised work plan – paper FIAC2005(6) and the Priorities for FIAC FIAC2005(11) for discussion - Tim Jolley**

3. Members agreed the Sub-Committee’s revised workplan and that it matched the priorities identified in the priorities paper. Members discussed suitable outcomes under each of the three areas of work identified. This discussion is summarised below:

### *Effective awareness raising*

4. As the SEPA awareness campaign strategy for 2006- 2009 has been drafted with FIAC work priorities in mind there is no need for a separate paper from the Sub-Committee. The most important point was to ensure that other partners are involved in the awareness campaign and this should be strengthened in the strategy paper. It was agreed that the Awareness Strategy produced by SEPA should be presented to FIAC at the next meeting.

#### **Action point 2: DF to send Strategy paper to Secretariat for the next FIAC meeting on 15 June.**

### *Flood Maps as a tool for raising awareness*

5. TJ called for Members to be come involved in helping SEPA develop and maintain the flood risk maps in the future. Members discussed how the maps might be used more to help identify flood risk for Community Risk Registers (CRR). Lynne Mills volunteered to present an overview of this topic at a future meeting.

#### **Action point 3: Secretariat to liaise with Lynne Mills about a presentation on CRRs at a future meeting.**

### *Community Models for self-help*

6. Members agreed to discuss this topic at agenda item 7.

#### **Agenda item 5i - Flood Awareness Fortnight 2006 – The Way Ahead – Sarah Junik (SJ) and DF.**

7. DF and SJ presented SEPA's proposals for this year's Flood Awareness Campaign as follows:

- there should be a 3 year strategy rather than a fortnight long campaign focused around a 5-6 month flooding season;
- the campaign should have a strong community focus, with needs tailored for each community;
- campaign should tie in with raising awareness of existing flood warning schemes (and increasing the number of people registered for flood warning dissemination schemes) and the launch of 3 new schemes on the Kelvin, Clyde and Irvine Rivers;
- there should be a pre-evaluation of the campaign messages as well as an annual overall campaign evaluation;
- the campaign will use a trailer/bus; educational plays aimed at children; working with existing community groups and developing the existing website; and
- will leave lasting material in communities to help awareness continue after a visit.

#### **Action point 4: Secretariat to make DF/SJ's presentation available online.**

8. Members agreed that FIAC could help the campaign by providing intelligence; supporting information and materials as well as logistic aspects such as locations and permissions. It would also help if Members were able to come along to the trailer events to provide information. Alan Motion (AM) and Lorne Cook (LC) both volunteered to involve their respective organisations in the campaign and agreed to identify the most appropriate person as well as the most appropriate literature for each area. DF agreed to provide a list of where the trailer will stop and pass to Alistair Dyer. Members also thought it helpful to show

links between the Met Office and flood warnings both at the road-shows and on the SEPA website.

9. DF said they hoped to use the Executive's rented sector insurance leaflets again this year. Secretariat agreed to find out if they were still available. TJ stressed that it was important to get views on the campaign from the National Flood Forum. Members discussed the importance of raising awareness of flood resilience products without endorsing any particular company or products. Jill Bolton stressed that it was important that people are advised about appropriate products and the need to get a proper survey done.

**Action point 5: Secretariat to find out if insurance leaflets are available for this year's road shows and get back to DF.**

**Agenda Item 5ii - Collating current work on raising awareness of flooding in Scotland – TJ.**

10. It was agreed that this item should be covered in greater depth at a future meeting as Members with a particular interest in this topic were absent.

**Agenda Item 6 - Flood Maps as a Tool for Raising Awareness – TJ.**

11. TJ gave an update on the Flood Maps project and referred to a summary paper (available on request). The Sub-Committee expressed its concern and frustration at the lack of progress sorting out the outstanding licensing, intellectual rights and royalties issues. It was agreed that this should be highlighted in the Sub-Committee progress report for the next meeting of FIAC.

**Agenda Item 6ii - Grants to local authorities for flood risk assessments – Judith Tracey (JT)**

12. JT explained that the Executive is still looking at possible funding for local authorities to carry out detailed flood risk assessments in their area. The Executive is also looking into ways to allow funds to be used to enable local authorities to consider individual property or small community protection schemes where a full flood prevention scheme is unlikely to meet cost benefit targets. This work will not be possible until 2007-08 at the earliest but the Executive is considering the possibility of conducting a pilot study before then.

**Agenda Item 7/8 - The introduction of New Flood Warning Schemes including Dissemination Update on dissemination Scoping Study – TJ**

13. TJ gave an update on the study and explained that there are still some loose ends to be tidied up. He agreed that this paper should become a FIAC paper. A further paper was unavailable for the meeting but Secretariat will forward a copy to Members later.

**Action point 6: Flood warning scoping study paper to be made a FIAC paper.**

14. Members discussed an early draft of SEPA's Coastal Flood Warning Strategy paper and TJ asked Members for their views to help SEPA take the strategy forward. DF explained that SEPA is now receiving a large number of requests for coastal warning schemes so it is important that it is able to take a longer term look at coastal risk

**Action point 7: Members to forward comments on the Coastal Flood Warning Strategy paper to TJ.**

**Agenda Item 9 and 10 – Any other business and next meeting**

15. Members discussed a possible replacement for John Greaves, who had now retired from the Sub-Committee. Members agreed that his replacement should be from a local authority involved in coast protection issues.

**Action point 8: Chair and Secretariat to identify and approach someone with a coast protection background to join the Sub-Committee.**

16. The next meeting was arranged for 14 September 2006 at Victoria Quay.

**FIAC Secretariat  
May 2006**